

Appendix C

FACULTY ACTIVITY REPORT

SUBMITTED _____, _____
Month Day Year

FACULTY MEMBER _____ DEPARTMENT _____

1. Academic Activities:

a. Teaching

(1.) Courses Taught

(2.) Other Teaching-Related Activities

b. Advising

(1.) Number of undergraduate advisees within major _____

(2.) Number of undergraduate advisees with undeclared or general studies major
_____.

c. Directing Research and Other Creative Activities

d. Directing Academic Programs

2. Program Development Activities

a. Curriculum Development

b. Recruitment and Retention of Students

c. Development of Resources and/or Facilities for Enhancement of the Academic Program

3. Research/Creative and Professional Activities

- a. Authoring for nationally-distributed publications (or juried invitations in musical performance or art exhibition by an arts organization or institution of national scope and reputation).
- b. Authoring for regional, state and non-refereed publications (or juried invitations resulting in musical performances or art exhibitions sponsored by an arts organization or institution of regional or state scope and reputation).
- c. Authoring grant proposals and contracts
- d. Presentations on programs of professional and scholarly organizations
- e. Holding offices in professional and scholarly organizations

4. Service

- a. Professional Service (Consulting, commissions, and other professional endeavors related to the faculty member's discipline)
- b. University Service
- c. Other Community Service