Policies for the Office of Student Financial Aid	**Subject** **Disbursement (Y)**
	Office of Student Financial Aid/Scholarships
	August 2015 Page 1 of 1

To ensure student eligibility the Student Aid Report/Institutional Student Information Records (ISIR) are reviewed and other eligibility factors monitored. The ISIR must be valid and have an eligible EFC for the students to be awarded.

RPBDISB is a listing of students that have been awarded, passed the audit and ready for disbursement. There are baseline federal checks within Banner so funds cannot be awarded or disbursed if the student is ineligible. The following are automatically checked for correctness prior to disbursing funds:

      ROAENRL – Verify enrolled hours
      ROASTAT – Check for SAP Eligibility
      RPAAWRD – Check for Pell Grant Awarded

Disbursements to student accounts do not begin until after the drop/add period ends for each term. Book Vouchers are available to all students with any type of credit prior to the start of the semester through the drop/add period.