



Section 7: Electronic Course Development and Implementation

The electronic course development and implementation policies are designed to facilitate the most efficient use of current technologies in order to meet the academic and administrative needs of the university. Specifically, the policies are intended to eliminate needless duplication of technologies, minimize support costs, ensure hardware/software compatibility, ensure data security, and comply with standards set forth by all recognized external governing agencies.

A course may not be delivered electronically without prior approval from the Board of Regents. Approval from the Board will be solicited through Electronic and Continuing Education each semester in accordance with the procedures set forth by Electronic and Continuing Education.

- All Internet based courses must use the learning management software package(s) approved by the university or higher governing body.
- All Internet courses will be hosted on designated secure university servers, which are managed and supported by Information Systems in accordance with approved electronic data processing policies and procedures.
- Students will use their assigned usernames and passwords to access their courses on the University learning management system(s).
- All purchases of data processing technologies, including computer hardware, software, peripherals, networking devices or cloud services must be approved in advance by Information Systems.
- Electronic delivery of course material must comply with all applicable copyright laws.
- All electronic courses must adhere to the standards set forth by the Southern Region Electronic Campus (SREC), Southern Association of Colleges and Schools (SACS), the Louisiana Board of Regents, the Board of Supervisors for the University of Louisiana System, and Northwestern State University.