

NON-ATTENDANCE REPORT OF GRADE FORM

A student who never attended a class or stopped attending a class may be given the following grade:

WN Never attended the class

F Stopped attending the class

A grade of “F” may be given if a student has five or more unexcused absences for MWF classes, four or more unexcused absences for TR classes, and two or more unexcused absences for classes that meet for three hours one time a week (Monday – Saturday).

A grade of “F” may be given if a student has two or more weeks of unexcused absences for internet classes.

Name of Student _____ CWID _____

Course Title, Number, and Course Reference Number (CRN) _____

Term _____ Last Date of Attendance _____

Instructor of the Course

Dean of the Course