



Academic Calendar Committee Meeting Minutes
Henderson Conference Room, Caspari Hall
July 21, 2017

Member (s) Present

Lillie Frazier Bell-Chair
Kammese Shelton
Daphne Sampite
Theresa Kyzar
Cynthia Lindsey
Joel Hicks
Jennifer Kelly
Frances Conine

Pam Holcombe for Pam Simmons
Martha Koury-Call-in
Ron Wright
Haley Tatiano
Greg Handel
Curtis Penrod for Margaret Kilcoyne
Vickie Gentry
Dana Clawson
Greg Bouck for Kim McAlister

The Academic Calendar Committee was called to order at 9:07 a.m. on July 21, 2017, in the Henderson Conference Room, Caspari Hall.

The purpose of this meeting was to evaluate academic calendars for spring, summer, and fall 2018 semesters to ensure that all classes meet the minimum meeting requirements. According to the Board of Supervisors for the University of Louisiana System, three-hour classes must meet 2250 minutes; two hour classes must meet 1500 minutes; and one-hour classes must meet 750 minutes.

The Academic Calendar Committee thoroughly reviewed and discussed the following items:

1. Add a week break between the spring and summer sessions.
Action: Approved by committee.
2. Add an extra day between exams and the grades due date for non-graduating students.
Action: Approved by committee for the spring semester.
3. Change final exam periods back to the original 150 minutes instead of 120 minutes.
Action: Approved by committee.
4. List previously scheduled Scholars' College core classes SCTT 1810, 1820, 2810, 2820, and 3810 at the same final exam period as the ENGL 1010, 1011, and 1020 classes.
Action: Approved by committee.
5. 2018 spring, summer, and fall academic calendars (current).
Action: Denied by committee.
6. 2018 spring, summer, and fall academic calendars (Option 2).
Action: Denied by committee.

7. 2018 spring academic calendar (Option 1).
Action: Approved by committee.
8. 2018 summer academic calendar (Option 1).
Action: Approved by committee.
9. 2018 fall academic calendar (Option 1).
Action: Approved by committee with the following changes:
 - Classes being August 20, 2018
 - Fall Break October 1-2, 2018
 - No Veteran's Holiday
 - No Study Day
 - A-term ends October 6, 2018
 - B-term begins October 8, 2018
 - Last day of classes end December 4, 2018
 - Commencement/Semester ends December 14, 2018
10. 2018 spring final exam schedule.
Action: Approved by committee
11. 2018 fall final exam schedule.
Action: Pending adjustments based on changes made for the fall semester.
12. Other: Academic Calendar Committee will meet again at the end of spring 2018.
13. Meeting adjourned at 10:13 a.m.

Approved:

Lillie Frazier Bell
Lillie Frazier Bell, University Registrar

7/26/17
Date

Vickie Gentry
Dr. Vickie Gentry, Interim Provost and
Vice President for Academic Affairs

7/26/17
Date

Chris Maggio
Dr. Chris Maggio, President

7/30/17
Date

Attachments