

Office of Executive Director of Institutional Effectiveness (EDIE) and Human Resources

WHAT: Minutes - University Strategic Planning Team Meeting

WHEN: 3:00 – 4:00 – 17 April 2019

WHERE: Caspari, 3rd Floor – Henderson Conference Room

ATTENDEES:

President: Dr. Chris Maggio

Interim Provost and VP, Academic Affairs: Dr. Vickie Gentry

Interim VP, The Student Experience: Frances Conine

VP, Technology, Innovation, and Economic Development: Dr. Darlene Williams

Asst. VP, External Affairs for University Advancement: Dr. Drake Owens

Executive VP, University and Business Affairs: Dr. Marcus Jones (absent)

Chief Financial Officer: Pat Jones

Chief Information Officer: Ron Wright

Intercollegiate Athletics: Greg Burke

Dean, College of Arts and Sciences – Dr. Greg Handel

Dean, Gallaspy College of Education and Human Development – Dr. Kim McAlister (absent)

Dean, College of Nursing and School of Allied Health – Dr. Dana Clawson

Dean, College of Business and Technology – Dr. Margaret Kilcoyne

Faculty Senate President: Dr. Thomas Reynolds (absent)

Research Council: Dr. Margaret E. Cochran (absent)

Community/Public Service: Steven Gruesbeck

Executive Director Institutional Effectiveness & Human Resources: Veronica Biscoe

Director of Institutional Effectiveness: Frank Hall

MINUTES:

- ❖ The committee approved the 13 March 2019 meeting minutes.
- ❖ Highlighted that the IE Model Planning Calendar has been updated to include activities through Jun 2020.
- ❖ Discussed the AY 2018-2019 Assessment Cycle Report assignments. Also, requested assistance in meeting the deadline of 21 June 2019 and notification of any delays/issues.
- ❖ Provided updates on the following working actions:
 - Key decisions input. Requested those who have missed the suspense to please submit their input. If there are questions or delays, please contact the DIE.
 - Excellence in Assessment Award. Awaiting input from reviewers. The intent is to submit the application by 3 May 2019.
 - 1-N List. The list is under review by the President and advisors.

Prepared by: Frank R. Hall

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- ❖ Discussed the new focus for the committee and a proposed approach to future planning. Talked through the planning calendar, highlighting the mission analysis; review of mission, roles, and function; and completing the fifth-year report standards. The approach will be to introduce – discuss the topic one month and complete the action the following month. The current calendar runs through February 2021. Please submit all questions, comments, or concerns to the DIE.
- ❖ The DIE initiated the mission analysis process with an overview of steps 1-3 of the total 16 step mission analysis process. The mission analysis material provided (MA 00 – MA 5) will allow committee members to conduct their independent review of the origin, authority, and framework of NSU's current mission. We already know there is a word sequencing issue with the current mission statement that will need to be fixed. In addition, the Provost and Assistant Vice President for External Affairs for University Advancement highlighted the Board of Regents (BOR) has reworked its Master Plan for Postsecondary Education with an expected release date of the 2019 version sometime this summer. It is expected this plan will fundamentally change the approach to postsecondary education in Louisiana. We will need to take this new plan into consideration once released. However, until its publication, the committee will leverage the current 2011 version for planning purposes.
- ❖ Next meeting is 12 June 2019 at 3:00 in the Henderson Conference room, Caspari Hall.

In preparation, request committee members:

- Review the BOR mission and its master plan. Review the requirements the master plan assigns each institution of the ULS? What are the redundant or unique requirements amongst institutions? What makes NSU unique?
- Conduct an informal assessment of the environment in postsecondary education in the region. What are others doing that NSU is not? What should NSU be doing based on regional initiatives or national/international trends?
- Review, research, and list the specified, implied, and essential tasks underpinning the current NSU mission statement. What is missing? What should be added or changed?