



Faculty Senate

@ Northwestern State University



NSU Faculty Senate Meeting Minutes – *September 25, 2018*

3:30 p.m. in the Cane River Room, Student Union

- **Call to Order.**
Reynolds, 3:38 p.m.
Motion to discuss changes in minutes
Motion: Braun,
Approve
Motion: Goleman, Antoon
Unanimous
- **Approval or Correction of the Minutes** from August 28, 2018.
- **Reports from Standing Committees.**
 - Executive Council (Thomas Reynolds, Chair)
Enrollment is a new record, > 11,000 students
We need a multi-year pay plan
Replacement for TaskStream is needed quickly. One chosen must communicate with Banner.
Encourage faculty members to download files soon.
Faculty Senate Website is being redesigned
 - Committee on Committees (John Dunn, Chair)
No report.
 - Faculty Standards Committee (Terrie Poehl, Chair)
No report. The committee will be meeting in the next two weeks. Working on putting sabbaticals in the next handbook.
- **Reports from Select Committees.**
 - *Ad hoc* committee for Policy on Administrators Returning to Faculty Status (Davina McClain, Chair)
Work was divided among members find information from group members and other UL institutions. A policy is needed to make things fair. Contact Davina if you have information from other institutions.
- **Unfinished (Old) Business.**
 - Leave Policy Updates (Reynolds)
Information from Provost then will become policy on campus.
Powell: 2 days of personal leave are for entire school year. Must be approved ahead of time, if possible. Read FMLA document.
Take off hours that you are scheduled to work. 9-month and 12-month employees have different rules. Work schedule must be defined by the Provost.



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Sick leave not be allowed if documented. Goleman provided suggested for the wording of the general statement.

Motion to tell provost appropriate verbiage of policy from FS

Motion: Sinclair, Goleman

Unanimous vote

○ **New Business**

Class size and course load.

Class size:

Brent: dance class description. Size becomes a safety issue due to physical limitations.

Dunn: Music classes

Goleman: biology class size has increased

Upshaw: cap on classes has risen.

Sinclair: no official position on class size. Online and face-to-face have different caps. He is more concerned with online cap.

Myers: will be impossible to determine a campus-wide number.

Summer pay is a different issue. Departments must consider course rotation carefully.

Upshaw: look at online enrollments over the past four years.

Reynolds: Can send formal remarks or form ad hoc committee.

McFarland: More faculty and equipment are necessary.

Reynolds: more data help the case. Pay plan and budgeting plans re important.

Solution to class size will be discussed again at the next meeting.

○ **Announcements and Discussion.**

Parking and Traffic: Students park in faculty spaces. Number of tickets can affect student credit.

Extra patrols needed for Russell Hall and Bienvenu Hall New signage needed at the library and Bienvenu.

Antoon: Students need different color parking sticker compared to faculty.

○ **Adjourn.4:42**

Motion: Brett, Collier

REMINDER: Departments should elect one Senator for every 10 full-time faculty members or fraction thereof (for example, 27 full-time faculty members would be represented by 3 Senators.

Announcements of new senators should be emailed to Senate Secretary, Terrie Poehl,

poehl@nsula.edu. **The next scheduled meeting is October 23, 2018.**

Join us on WebEx: <https://nsula.webex.com/join/reynoldst>



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Faculty Senators in Attendance:

Leadership Team:

Thomas Reynolds
John Dunn
Terrie Poehl
Paula Christensen

Senators:

Landon Amberg
Michael Antoon
Kathy Autrey
Tamara Baxter (WebEx)
Erik Braun
Brittany Broussard
Xinjia Chen
Patricia Clark
Benjamin Forkner
Leah Forsyth (Proxy)
Brett Garfinkel
Wanda Goleman
Ken Green
Tommy Hailey
Keicia Hawkins
Adam Hudlow
Deborah Huntington
Collier Hyams
Krista Jenkins
Kwon Chan Jeon
Katrina Jordan (Proxy)
Dean Kostantaras
T. Davina McClain
Sarah McFarland
Jennifer Michael (WebEx)
Leigh An Myers
Jason Powell
Robyn Ray (WebEx)
Robert Richoux
Dean Sinclair
Kathleen Tate (WebEx)
Danny Upshaw
Shannon Wall-Hale
Mary Zapczynski (WebEx)