



Faculty Senate

@ Northwestern State University



NSU Faculty Senate Meeting Minutes – *March 26, 2019*

3:30 p.m. in the Cane River Room, Student Union

Discussion of Campus Parking Issues with NSU Police Captain Wesley Harrell.

○ **Call to Order.**

4:04 p.m. Reynolds

○ **Approval or Correction of the Minutes** from February 26, 2019.

Spelling errors of Jason Powell's name

No content errors

Unanimously approved

○ **Reports from Standing Committees.**

○ Executive Council (Thomas Reynolds, Chair)

- Exam Schedule Proposals and Call for Calendar Committee Meeting
Exam calendars available for several years online.
Reynolds asked for a calendar committee meeting. Coordination with Registrar's office is necessary.

○ Committee on Committees (John Dunn, Chair)

- Call for Nominations for 2019-2021 Executive Council
Send information to John Dunn. Voting at next Faculty Senate meeting on April 23, 2019. Nominations from current senators only.

○ Faculty Standards Committee (Terrie Poehl, Chair)

- Sabbatical Policy and Procedure
- Finished except checking language.

○ **Reports from Select Committees.**

○ Ad hoc Committee on Academic Honesty (Sarah McFarland)
Statement distributed.

Discussion: Rondo Keele questioned some of the language in the statement. Additional comments by Upshaw and Powell. Also, Braun and Hawkins
Examples of infractions exits in the student handbook (Article 4 Section 1).
Motion to vote: Sinclair, Broussard.
Vote is unanimous.

○ Ad hoc Committee on Attendance Policy (Jason Powell)

Document distributed.

3 main points/goals (stated at top of document).

Online class absences must be defined for clarity (Stated by several senators)



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Committee members would like this policy stated in the student handbook.
Faculty Senators need to share information with faculty members in our department prior to voting.

Motion to table: Hyams, Goleman

Vote on motion: unanimous

Reynolds would like a definition of university excuse.

Moodle login defines online class attendance.

Upshaw questioned faculty absence reporting.

- **Unfinished (Old) Business.**

None

- **New Business.**

Upshaw-painting curbs for parking and traffic committee to get an estimate. This is a motion.

Motion: Hudlow, Garcie

Vote: Unanimous

Hudlow asked for a quote for a parking gate for Russell Hall, Powell second motion.

Vote: Unanimous

Powell motioned for increased signage.

Vote: Unanimous

Powell: Service dog requirements due to potential problems.

Powell: Virtual office hours.

Sinclair: suggested to address issue with Dr. Gentry.

Ad Hoc committee necessary for office hours and virtual office hours.

Myers: Suggested to leave at departmental level

- **Announcements and Discussion.**

- Course Stewards and Classroom Visitation Appraisals

Course Steward: multiple sections with +350 students. Observe every instructor teaching the course. This is not part of a faculty member official evaluation.

Dunn: suggested that instructor does not have to be observed for all courses.

- **Adjourn.**

Motion: Upshaw, Garfinkel.

4:48 p.m. end



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REMINDER: Departments should elect one Senator for every 10 full-time faculty members or fraction thereof (for example, 27 full-time faculty members would be represented by 3 Senators. Announcements of new senators should be emailed to Senate Secretary, Terrie Poehl, poehl@nsula.edu. **The next scheduled meeting is April 23, 2019.** That meeting will be the final meeting of the spring semester. Our first meeting of the fall semester will be Tuesday, August 27, 2019.

Join us on WebEx: <https://nsula.webex.com/join/reynoldst>.

Faculty Senators in Attendance:

Leadership Team:

Thomas Reynolds

John Dunn

Terrie Poehl

Senators:

Landon Amberg

Michael Antoon

Kathy Autrey

Tamara Baxter (WebEx)

Eric Brawn

Brittany Broussard

Patricia Clark

Elaine Eaton

Benjamin Forkner

Leah Forsyth

Amy Garcie

Brett Garfinkel

Wanda Goleman

Ken Green

Tommy Hailey

Keicia Hawkins

Adam Hudlow

Deborah Huntington

Collier Hyams

Krista Jenkins

Kwon Chan Jeon

Rondo Keele

Dean Kostantaras

Sarah McFarland

Leigh Ann Myers

Jason Powell

Robin Ray (WebEx)

Robert Richoux

Dean Sinclair

Kathleen Tate (WebEx)

Danny Upshaw

Karen Walker (WebEx)