



Faculty Senate

@ Northwestern State University



NSU Faculty Senate Meeting Minutes – *February 27, 2018*

3:30 p.m. in the Cane River Room, Student Union

- **Call to Order.**

3:30 p.m. by Reynolds

- **Approval or Correction of the Minutes** from January 23, 2018.

Tabled to the March meeting

Motion-McClain, Second-Meyers

Unanimous vote

- **Reports from Standing Committees.**

- Executive Council (Thomas Reynolds, Chair)

New faculty ID necessary by March 1st. Bring old ID

End-of-month pay information from Carl Jones and Rita Graves. State law prohibits prepay for work. Also, must have same pay schedule for all. Civil Servants, unclassified, nine-month faculty. This is an auditing issue. An individual exception is possible speaking with Rita Graves.

Meeting with Dr. Gentry regarding faculty workloads. Goal includes instructors to 15 hours, tenure-track and tenure to 12 hours, graduate faculty to 9 hours.

Solutions driven by accreditation. Not enough faculty currently.

NSU faculty web pages are important to accrediting bodies and graduate program.

Gentry spoke to Ron Wright about this issue.

Budget committee: \$2.3 Million were prioritized for funding. \$300,000 - \$500,00 for budgetary allowances. Categorized by needs. Funding became available for \$250,000. Fund not for recurring costs. Items placed in a different budget.

18 new projects funded across campus. The list is not public since the president has not yet approved.

Elections for executive coming soon

- Committee on Committees (John Dunn, Chair)

March 14, 2018 at 2:00 p.m. meeting for calendar committee.

- Faculty Standards Committee (Terrie Poehl, Chair)

No report

- **Reports from Select Committees.**

- Faculty Leave Committee (Jason Powell)

Powell contacted Gentry regarding faculty leave. Reporting for attendance must change for auditing. We must report attendance time rather than absence time. Online reporting system. This is separate from the leave policy.

- Parking and Traffic Committee (Danny Upshaw)

New signage for student parking

Keyser lot gate-broken from lightning strike.



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- Chair of committee necessary. Contact Mrs. Conine. The police chief is on the committee but not the chair.
- Adjunct and Summer Pay Committee (Benjamin Forkner)
Only three people on committee. Will look at other UL system schools
 - Sabbaticals. Now a one-liner in the faculty handbook. Policy removed from the handbook. Leave without pay is not according to policy. Let standards committee begin work for addition. Reynolds motioned for a meeting of Standards Committee led by Poehl and Sinclair seconded the motion.
Vote was unanimous.
 - **Unfinished (Old) Business.**
 - Motion to Develop Policy and Procedure for Faculty Sabbaticals (Thomas Reynolds)
 - Faculty Webpages. Reynolds will ask what contact would look like.
 - Calendar Issues – Calendar Committee Meeting in March
No change to the Fall 2018 semester. We are currently meet required hours
 - **New Business.**
 - Online course absences. Suggestion for absences by Gentry. Must go before RCGC committee
Meyers. Upshaw, and Christensen comments.
Current practice is to drop a student after extensive absences. Christensen-policy would help with consistency.
Log on one time results in WN.
Faculty can remove students from f
Unexcused definition is necessary (Reynolds).
Faculty backed up by syllabus statements when they remove students from a class.
 - **Announcements and Discussion.**

Dunn Core Curriculum Committee going through major revamp. Sweeping announcements coming through. Nothing is currently set in stone.
10 objectives will be reduced to 6. If assessment is not occurring in a course, then delete it. Options will be reduced. Want 6 items to go through now with sweeping changes finished by fall 2018. Going from 10 to 6 competencies immediately.
Sinclair: Not communicated well.
Granger: Some are confused regarding process.
Reynolds: Information will be shared with FS.
Department head has information. Committee: Abney, Hall, Gentry, Mischler
Upshaw: Assessment process is necessary so that problems do not happen.
McClain asked about use of assessment as necessary.
Linn: Information is not migrated (E-mail included?) Check old faculty handbook for process.
McClain: Dr. Elizabeth Cummins will give lecture on March 7, 2018 in Morrison Hall
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○ **Adjourn.**

Haley and Granger motioned and second

Attendance:

Leadership Team
Thomas Reynolds
John Dunn
Terrie Poehl
Paula Christensen

Senators:

Nancy Alexander (WebEx)
Landon Amberg
Michael Antoon
Erik Braun
Brittany Broussard
Xinjia Chen
Patricia Clark
Corbin Covher
Ben Forkner
Leah Forsyth
Amy Garcie
Brett Garfinkel
Julie Gayle (WebEx)
Wanda Goleman
Greg Granger
Ken Green

Tommy Hailey
Kwon Chan Jeon
Katrina Jordan
Ronda Keele
Andrej Kurti
T. Davina McClain
Sarah McFarland
Leigh Ann Myers
Jason Powell
Robyn Ray (WebEx)
Nicholas Richardson
Robert Richoux
Dean Sinclair
Kathleen Tate
Danny Upshaw
Shannon Wall-Hale
Mary Linn Wernet

REMINDER: Departments should elect one Senator for every 10 full-time faculty members or fraction thereof (for example, 27 full-time faculty members would be represented by 3 Senators. Announcements of new senators should be emailed to Senate Secretary, Terrie Poehl, poehl@nsula.edu. **The next scheduled meeting is March 27, 2018.** Join us on WebEx: <https://nsula.webex.com/join/reynoldst>