

Northwestern State University of Louisiana BUDGET REVISION REQUEST

Budget Unit Title	Index	Fund	Org	Account	Prg	Increase/(Decrease)

Explanation: (Uses attachment if necessary) _____ Total Net Change _____

**All Unbudgeted New Recurring and New Non-Recurring Expenditure Request(s) must identify the Institutional Objective(s) it supports. If this expenditure supports something other than the Institutional Objective(s) identified by the Strategic Planning and Budgeting Council indicate and explain.*

Approved by _____
Budget Unit Head _____ Date _____

Other: (Explain): _____

Approved by _____
Approving Agent _____ Date _____

*** Unbudgeted Expenditure or Revenue**

Approved by _____
Vice President/Equivalent _____ Date _____

Check One: _____ New Recurring _____ New Non-Recurring

Approved by _____
President (If Applicable) _____ Date _____

Current Year: _____ Future Year: _____
Savings (Cost) \$ _____ Savings (Cost) \$ _____

Transaction Date (dd-mm-yy) _____ Document Text _____ Y or N _____ Fiscal Year _____ Budget Period _____ Document Total _____

SEQ	JV TYPE	INDEX	FUND	ORGN	ACCT	PRG	DESCRIPTION	AMOUNT	+/-
1	BD02								
2	BD02								
3	BD02								
4	BD02								
5	BD02								
6	BD02								
7	BD02								
8	BD02								

Prepared by: _____
Date _____

Approved by: _____
Date _____

Entered by: _____
Date _____

Verified by: _____
Date _____