

**REQUEST FOR WAIVER OF  
ORSP'S 10-DAY ADVANCE DEADLINE  
For Receipt of External Grant Proposals for Internal Processing**

**NOTE #1:** If an applicant fails to submit a proposal to ORSP ten days prior to the sponsoring agency's deadline for proposal submission, a request for a waiver of this policy must be approved before the proposal will be submitted to the external funding agency. Only under exceptional circumstances will this policy be waived.

**NOTE #2:** If not previously provided, a copy of the sponsoring agency's request for proposals or comparable document must be attached to this form.

Principal Investigator/Project Director (PI/PD): \_\_\_\_\_

PI/PD Telephone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

NSU Department/Division: \_\_\_\_\_

Sponsoring Agency: \_\_\_\_\_

Program Name: \_\_\_\_\_

I am/was unable to meet ORSP's ten-day advance deadline for receipt of external grant proposals for internal processing because:

1. The sponsoring agency request for proposals/applications was issued on \_\_\_\_\_, with a proposal deadline of \_\_\_\_\_. (Attach documentation.)
2. Other: \_\_\_\_\_  
\_\_\_\_\_ (Attach documentation.)

**As PI/PD of the reference proposal, my signature provides the following assurances:**

**If this waiver of University policy is approved, I acknowledge that my proposal will be submitted to the external agency without full benefit of NSU's standard procedure for review, as described in the "Grant and Contract Proposals" section of NSU's Policies and Procedures Manual. For that reason, I hereby relieve NSU—including any/all University offices and personnel involved in, and/or associated with, the development, funding, and implementation of grants, proposals, and contracts--of any/all responsibility for the accuracy of the proposal contents, including the budget and budget justification and/or for accurately determining in advance of proposal submission compliance with University/State/sponsor's guidelines and regulations, the availability of matching funds, the allowability of indirect cost recovery, etc. I also understand that, if the sponsor offers full or partial funding for the proposal, the award may have to be declined or only partially accepted, if the proposal contains inaccurate or non-feasible programmatic and/or fiscal information/and or plans.**

PI/PD Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved  Disapproved

\_\_\_\_\_  
Dean's Signature, Appropriate College \_\_\_\_\_  
Date

\_\_\_\_\_  
Dean, Graduate School \_\_\_\_\_  
Date