



NORTHWESTERN STATE

Business Affairs

SALARY REDUCTION AGREEMENT

By THIS AGREEMENT, made between _____ (_____)
Employee Name SS# or CWID

and **Northwestern State University**, the parties hereto agree as follows:

Effective and with respect to amounts earned on or after the first day of _____, 20____,
(which date is subsequent to the execution of this Agreement), the employee’s basic monthly salary will be reduced by the amount indicated below.

This Agreement shall be legally binding and irrevocable as to each of the parties hereto while employment continues; provided, however, that either party may terminate this Agreement as of the end of any month, so that it will not apply to salary subsequently earned, by giving at least (30) days written notice of the date of termination.

The amount of the salary reduction shall be \$_____ per pay period (24 deductions for Bi-weekly Payroll and 12 deductions for 9 Month Faculty Payroll) which will produce a total contribution that does not exceed the employee’s statutory exclusion allowance under Section 403(b) of the Internal Revenue Code (IRC), the limitations of Section 415 of the IRC, or the limitations of Sections 402(g) of the IRC, whichever is less. It is understood that the amount defined above will be paid to _____ for the employee’s Supplemental Retirement Annuities.

Signed this ____ day of _____, 20____.

Employee Signature Date

By: _____
Payroll Director Date