

January 7, 2019 @ 8:30 a.m.  
Leadership Team Meeting

Absent: Vickie Gentry, Thomas Reynolds, Jacob Ellis

Frances Conine:

- Enrollment Management is working hard on spring re-enrollment. Contact Alexis Finnie, student advocate, for help with specific students.
- Check the Student Concerns page and answer questions, if possible, to assist students.
- Students are asking about shut-down and their aid. Spring aid was allocated in fall 2018 and should not be impacted. Go to FA Website for specifics.
- Housing registration for the fall 2019 semester will open on January 9<sup>th</sup>. There are 65-75 rooms currently available for the spring semester.
- SACSCOC mid-term reports are done for Student Affairs.
- Cheerleaders are fund raising for national competition in Orlando.
- Student Union bathrooms will be renovated during the spring semester.
- Leadership NSU will be held this spring February 1 and 2. Encourage student leaders to attend.

Kim McAlister:

- Social Work has some personnel changes: new faculty, Susan Campbell, new part-time instructor Lisa Paul, and new program director for Title IVE grant, Andrew Fultz.
- HHP submitting new PBC for Adaptive physical education this spring. Coursework is already developed.
- NSU Child and Family Network participates in tax credit for Natchitoches Parish. We believe with the mayor's help, this will be the largest collection year-to-date.
- NSU lab school tuition dollars (\$60,000) was spent on technology in December. These funds were combined with Natchitoches Parish tax bond money to dramatically increase technology within the two schools. New materials were delivered in last week of fall semester.
- Katrina Jordan begins the spring 2019 semester as the new Director of the School of Education.

Roni Biscoe:

- Preventing Sexual Harassment training for 2019 will come online soon. All employees should take training as soon as possible. Supervisors will be required to take an additional hour of training.

Greg Handel:

- Processing Academic Appeals for students.
- Busy semester ahead: LA Thespians Conference, Science Showcase, Demon Math Class, Scholars' Day.
- Successful GALA.
- Very successful Math and English co-requisite for the Fall. Tweaking for Spring 2019.

Frank Hall:

- The last announcement for the 2019-2020 Budget Year (BY) Enhancement Request process will be 16 January 2019.
- Strategic Planning Team meeting is on Wednesday at 3:00 p.m. Email and invites were sent on Friday, 4 January 2019. Discussion topics include SACSCOC Monitoring Report finding and road ahead.
- The framework, requirements, and associate suspense's for the myriad of assessment activities are ongoing. They include:
  - Gen Ed Competency Fall 18 Results 25 Jan 2019
  - 2018-2019 Mid-Year Assessment Report Updates 01 Feb 2019
  - AY2018-2019 Mid-Year Assess. Brief to President 13 Feb 2019 (T)
  - 2019 Budget Enhancement Request 15 Feb 2019
  - SPBC Briefs Budget to PAC 15 Mar 2019 (T)
  - Excellence in Assessment Application due 1 May 2019
- Recommend we pursue the ***Excellence in Assessment (EIA)*** designation through the National Institute for Learning Outcome Assessment.

Pat Jones:

- No major changes in budget status to report since our major revenue and expenses are semester driven. Will review and report after the Spring semester registration is complete.
- Workflow was implemented in December as scheduled (state's system to report and approve travel expenses), however some employees did not login within the 24-hour period to set their username and password. Those who need another email to do so will need to contact the travel office and request another email (JoAnn 357-4006 or Peggy 357-6750).
- Emily Posey in Student Accounting has reported that the procedure to handle students with financial appeals has been fine-tuned and working fine. Please refer students to the One Card Office or Student Accounting to begin their appeal paperwork.

Dawn Eubanks:

- Bruce Janet visit in December to continue to help with my transition to Internal Audit.
- Internal Audit website is being updated and I hope to use this as a tool to provide the University with helpful information each month.
- Reminder: If you have access to information provided by technology (such as Banner), you have a responsibility to protect that information. Computers should be locked when you step away from your desk. You should be diligent when forwarding emails that may contain important/confidential information. That information can/will now become a part of your sent/deleted items. Think about whether you are being a good steward with the access you have been given.

## Jerry Pierce:

- Marketing/Branding:
  - On-site visits with Leesville/Ft. Polk regarding 2019 marketing initiatives.
  - Designed marketing package for Watson Library.
  - Filmed graduation for Fall 2018.
  - Social Media 3<sup>rd</sup> Quarter Statistics:
    - Facebook: fan growth 376
    - Instagram: follower growth 471; reached 227.9k; average engagement rate by post 4.47%; likes received 38.4k
    - Twitter: follower growth 220; impressions 211.7k; mentions 487
    - Top Ten URL Clicks:
      - ✓ Christmas Gala Info – 2,125 clicks
      - ✓ 15 to Finish – Register for Classes – 1,704 clicks
      - ✓ Graduation Live Stream 397 clicks
      - ✓ Homecoming Gameday Photo Blog – 360 clicks
      - ✓ Gameday vs McNeese State Photo Blog – 186 clicks
      - ✓ Chamber Choir selected for Austrian competition – 82 clicks
      - ✓ Homecoming Activities Photo Blog – 75 clicks
      - ✓ Click to Facebook page – 71 clicks
- WRAC:
  - Our department took several NSU students to the IM national flag football championships in Pensacola, FL, this past weekend (Jan. 4-6).
  - The WRAC will begin the spring hours of operation on Sunday, January 13, 2019.
- Rec Complex:
  - Lots of work on equipment inside. Too wet to get anything done outside. Finishing touches on hiring Weekend Assistant Manager. Good numbers for year-end. Looking forward to a good spring with the opening of the driving range.
- Informational Services:
  - News Bureau, SID and Photo Services provided extensive coverage of campus events: Christmas Gala, student Christmas programs, commencement and athletic events and promotions. News Bureau and Photo Services worked with several academic departments to cover numerous end-of-year/end of semester activities.
  - NSU Publications and University Printing persevered through a machine-related issue to complete commencement programs on time.
  - NSU Press sold 36 Steel Magnolias Scrapbooks prior to Christmas.

## Greg Burke:

- External:
  - Annual Fund currently at \$261,393 – 65% of goal.
  - N-Club currently at \$5,810 and 337 members; 58% of goal – includes 16 new members.
    - Hosted N-Club Hall of Fame ceremony with overflow attendance this year, as well as N-Club Tailgate/In-Game party for all members in the N-Zone.
    - Hosted Tennis Reunion at Homecoming.

- Hosted Volleyball Reunion October 5-6.
    - Hosted '88 and '98 Football Team Reunion with about 75 attendees.
    - Assisted with December graduation reception, awarding honorary N-Club memberships to all 2018 grads.
    - Continuing to send monthly N-Club newsletters featuring N-Club member of the month, upcoming events, and new memberships.
    - Continue sending weekly N-Club renewal notices.
  - Royalties and Licensing (website merchandise sales only): \$3,246 of \$10,000 budget goal.
  - Vic's Kids Club: \$2,985 of \$2,500 goal.
  - Hosted DUF Board Meeting October 12; approved baseball facility upgrades and loan, as well as new Peak Sports Partnership.
  - Hosted Thank-A-Donor Day November 1; student-athletes and staff signed over 500 cards for our donors and sponsors.
  - Giving Tuesday: \$15,714 raised; involving individual sport fundraising platforms proved fruitful for those who took advantage of it (softball, soccer).
  - Football ticket sales (season and single game) - the \$224,368 generated was up 13% from last year. Parking revenue increased – up 55% from \$14,638 in 2017 to \$22,720 in 2018. Also, tailgating revenue increased by over \$12,000 in part due to the new N-Zone VIP area.
- Academic/Life Skills:
  - End of semester grade reports and continuing eligibility reports were compiled for all 14 sports.
  - The customary graduation reception for student-athletes was held on December 13.
- Facilities:
  - N-Club Hall of Fame display – **completed in August (\$50,000).**
  - Strength and Conditioning Annex – **renderings/cost received; collateral and solicitation strategy in progress (\$3.5M).**
    - *Christmas Day story about the “Victorious” facility campaign with focus on the strength and conditioning annex received considerable traction, especially vis social media (i.e. 67 shares on Facebook). Also, KSLA-TV 12 aired a two-minute story on its news segment about the project as a result of the NSU release.*
  - Baseball Operations Building – **on hold (\$2.5M).**
  - Baseball Grandstand Project – **in progress (\$500,000); completion Spring 2019.**
  - Tennis Locker Room – **some funds received; major solicitation in October; awaiting response.**
  - Track Complex Upgrades
    - **New seating/press box installation in December (\$288,000).**
    - **Other renovations - Weyerhaeuser Foundation grant funds.**
    - **Locker Room – future**
  - Softball Dugouts – **in progress (cash and in-kind donations totaling \$20,000); completion late fall, 2018.**
  - Volleyball Locker Room – **near future.**
  - Turpin Stadium Front Entrance
    - **Road/parking completed – August**

- **Planters/irrigation completed – September**
    - **Four 75'X25' banners installed prior to October 6 home game.**
    - \*\*Total cost of project \$638,000.**
  - Nutrition Center – **Completed August (\$10,000).**
  - Soccer dugouts – **Near future (approximately \$12,000).**
  - Soccer Drainage – **Completed by City of Natchitoches in Spring 2019.**
  - Carpet (Fieldhouse 2<sup>nd</sup> Floor, MBB Locker Room, VB Locker Room) – **Completed by September 23 (\$35,000).**
  - N-Club “NZone” Tailgate Hospitality Area – **Completed October 2018 (\$20,000).**
    - **Total of Projects Completed or Pending = \$9,605,000**
- General:
  - SACS – Athletics Prominence metrics chart and narrative submitted for 2017-18 year. Mid-year metrics being secured and updates to narrative in progress.
  - Retiring Jersey/Number – policy drafted and being reviewed for comment.
  - Football Scheduling (LSU in 2019, Tulsa 2020 and Mississippi State in 2022; focus now is on a guarantee game for 2021 and pursuing options in 2024). A home and home contract for FCS member Tennessee-Martin was signed for 2019 and 2021. Contract sent for home game on 9-07-19 (TBA). In discussion with the Shreveport-Bossier Sports Authority to play Grambling in the Independence Bowl on the opening date of the 2020 and 2021 seasons.
  - Personnel changes – no openings as of December 31.
  - In-person senior exit meetings were held for football, soccer and volleyball.
  - The Athletic Department provided breakfast for the Natchitoches Coffee Club in appreciation of its volunteer efforts for the LHSAA cross country meet.
  - Negotiations to renew the athletic program’s flagship radio contract in progress.
  - Greg Burke campus/community engagement:
    - Kiwanis Terrific Kids presentation in Goldonna.
    - Attended Fellowship of Christian Athletes banquet.
    - Career guidance phone conversation with young man recommended by former Lamar AD/Women’s Basketball Coach.
    - Attended visitation and funeral for former NSU employee Cecil Knotts.
    - Attend Natchitoches Convention and Visitors Bureau Board of Directors meetings (three months) plus two additional board-related meetings.
  - Greg Burke, Haley Taitano and Faculty Athletics Representative Jody Biscoe participated in a Southland Conference Advisory Council teleconference on December 13 to discuss membership matters and vote on proposed legislation.
  - The Athletic Department held monthly meetings in October and December. The November meeting included a training presentation regarding sexual assault/harassment by Roni Biscoe and Alexis Finnie.
  - Negotiations to renew the athletic program’s flagship radio contract are in progress.

Dana Clawson:

- New Student Services Director (Whitney House left) – Ashley Briggs will replace.
- Recruiter resigned – position going to be posted soon.

- State Board of Nursing set program presentation date for Accelerated BSN program for February. Trying to get Paramedic to ASN added to the February agenda.
- Dr. Maggio working on BSN to MSN articulations in Texas and we have been working on Oschner partnership dates to meet.
- I had a few holiday dinner/lunch meetings with stakeholders, including NLED President, etc.
- Alexandria advisory council meeting was success thanks to Carolyn Hartt and team.
- National AACN DNP meeting in California this month; two DNP faculty and I are going.
- Working on new year's assessment report; self-study for DNP, MSN post masters certificate.
- New programs working on Post Masters Adult Gero Acute Care NP.

#### Ron Wright:

- Banner 9 went into production last week. Banner 8 will remain online through February. Internet Explorer is outdated. Must use one of the following browsers to access Banner 9: Edge, Firefox, Safari, or Chrome.
- We have Bill Rose and Elwin Ellis to thank for getting Banner 9 up and running.
- Business Affairs has created the 1098-T's.
- Housing applications open on Wednesday.
- Freshman Connection registration opens in February.
- There has been a great deal of phishing issues recently. Be vigilant.

#### Marcus Jones:

- The TEC elevator was approved by the Fire Marshal. It is open for use.
- The Track bleachers are installed. Need some dry weather to finish the prefab press box.
- The seating and flooring for Russell Hall Rm 107, seats Monday and flooring Thursday. Working with Business department to move classes out of that room for the first two weeks of the semester so installation can be done.
- Blueprints for the Student Union restroom upgrades have been approved by NSU. Moving forward with the bidding and construction.
- Theatre West catwalks were replaced during the holidays. This should end the safety problem we had with the old catwalk floor.
- 19 new international students. In spring 2018, we had 9.
- Passed ORM audit with 93.4%. This is one of the highest scores we have ever received, thanks to Julie and Chelsea.

#### Darlene Williams:

- Launched next wave of marketing through EAB partnership to target online students.
- Digital marketing efforts to recruit online students in preparation for summer and fall, 2019.
- The online course submission application was officially discontinued at the end of the fall term.
- Continued discussion regarding another project with the Education Advisory Board.
- Continued participation in the ULS Compete LA project.
- Developing participation with the NASH leadership academy.
- Initiated partnership with the STEM Alliance in Shreveport/Bossier.

- Ongoing work with dual enrollment schools and students for spring, 2019; finalized another AGS agreement with a partnering district.
- Gearing up for spring professional development workshops to be offered.
- As of 12/31/18 – 15 proposals have been submitted for a total of \$2,379,557. Funding notification was received for 5 of the proposals – awaiting communication about the remaining 10.
- Ongoing community engagement through TIED staff in local, regional, and state events and meetings throughout Shreveport/Bossier, Alexandria, Leesville, Marksville, and Natchitoches.

Margaret Kilcoyne:

- School of Business to host the FBLA Conference on Friday, February 8<sup>th</sup>.
- Hosting Business and Industry Showcase in late March.
- Working diligently to reach out and encourage our students to register for the spring semester.

Drake Owens:

- Closing 2018 books, year end contributions for previous quarter total over \$700,000
- Development staff conducting prospect research utilizing wealth data with a focus on giving capacity-2019 focus will be on annual unrestricted contributions
- Annual Alumni Association membership drive underway; promotional campaign to continue throughout the quarter
- Preparing for annual Alumni Association outreach events including regional and national chapter events, stakeholder meetings, fundraising events, and reunions
- Preparing for major events in March including Flavor of Louisiana Fundraising Event, Foundation Scholarship Banquet, and Long Purple Line Induction Ceremony
- Increased activity in Haynesville Shale play including pipeline expansion and drilling of 2 new wells show promise for increased revenue for scholarships; sale of timber assets being considered as demand increases due to heavy rainfall during the previous quarter
- Commissioner of Higher Education and Regents staff scheduled for annual site visit to discuss institutional priorities; legislative session to begin April 8<sup>th</sup>
- Chick-fil-a construction walkthrough scheduled for January 10<sup>th</sup>; Fire Marshall to conduct final inspection on January 16<sup>th</sup>; 10 day training period to follow

Chris Maggio

- Thanked the leadership team for the support for his first two years in the Acting President/President role
- Reviewed highlights of the fall semester

- Thanked the NSU faculty, staff and students for their work the past two years in the SACSCOC reaffirmation process and for adopting a culture of accountability. He stressed the importance that we have worked hard to get where we are and cannot afford to become complacent. We have a lot of work ahead. We will be relooking at our Strategic Plan and preparing for our SACSCOC five-year review. You are making a difference, and I appreciate your work in pursuit of excellence.

The next scheduled meeting will be held on **Monday, February 4** at 8:30 a.m. in the Henderson Conference Room. The appointments for the remainder of the first half of 2019 are as follows:

- **Monday, March 11, 2019**
- **Monday, April 8, 2019**
- **Monday, May 6, 2019**
- **Monday, June 3, 2019**

August 7, 2018 @ 8:30 a.m.  
Leadership Team Meeting

Absent: Dana Clawson, Frances Conine

- Vickie Gentry:
  - Faculty Institute scheduled for Monday, August 13<sup>th</sup> in the Student Union Ballroom. The agenda has been distributed. Will be introducing 30 new faculty members.
  - QEP meeting on Tuesday, August 14<sup>th</sup>, Student Union Ballroom. Department heads/Directors and QEP program coordinators are expected to attend.
  - New Faculty Orientation will be held on Wednesday, August 15<sup>th</sup> from 1:00 p.m. – 4:00 p.m., President's Room, Student Union.
  - Friday, Kimberly McAlister and Vickie Gentry will visit University View in Baton Rouge to recruit their teachers for graduate programs in education.
  
- Jacob Ellis:
  - SGA Retreat will be August 14-16 at Pine Cove Camp in Tyler, TX.
  - Council of Student Body Presidents will meet on campus on November 9-10.
  - SGA and SAB are working on the possibility of providing a bus for students to attend the Texas A&M game.
  - Meet-Your-Senator Day will be on August 20<sup>th</sup>.
  
- Greg Handel:
  - Finishing up summer camps, dinner theatres.
  - Prepping for fall.
  - Unveiling a new look and approach to our Math and English Co-Requisite programs. Melissa Kelly and Mariann Noonan-Wilson have done a lot of preparatory work to ready the sections for student responsiveness this fall.
  - Scholars' moving into some new curriculum revisions.
  - Move-ins this week: Varnado Ambassadors, new cohort of Varnado Residential College incoming students for orientation, color guard, drumline, section leaders/leadership, SON – 320 this fall...the largest in NSU history.
  - Second active-learning classroom in Bienvenu with the Anatomage table.
  
- Roni Biscoe:
  - IR – Will travel to New Orleans in October for Tableau training. IR continues to work with ITS for training on this product.
  - HR – Classified evaluations are due to Yalanda Taylor (Assistant HR Director) by August 17<sup>th</sup>, so the University can meet the deadline set by State Civil Service.
    - TIPS: Do them!
    - Be thoughtful in this process.
    - Sign and date in order of evaluator level.
    - Keep original planners for next year to conduct evaluation. Forward copies to Yalanda.
  - IR and HR continue to work together for Banner updates to ensure all information is consistent in all reports.
  - Bill Brent, Frank Hall and I will share a SACSCOC update at Faculty Institute next Monday (August 13<sup>th</sup>).
  - Units already have started working on surveys for academic year 2018-2019.
  - Department of Homeland Security visited Monday, August 6<sup>th</sup> for a "surprise" visit.

- Frank Hall:
  - Currently, we have 111 of 113 (98%) program and unit assessments submitted and uploaded on the IE website. We have 62 of 64 (97%) academic degree program assessments complete.
  - The AY 2017-2018 Assessment document is being edited. Hope to finalize and have it serve as evidence as part of the Monitoring Report submission. Roni and I will package and submit the Monitoring report no later than 30 August 2018.
  - I will provide a short update on Institutional Effectiveness for the Faculty Institute on 13 August 2018.
  - First Strategic Planning Team meeting is 15 August 2018.
  
- Margaret Kilcoyne:
  - Continue to work our list by reaching out by email and phone.
  - Working with NSU Foundation on fundraising endeavors.
  - Continuing to engage the community and future students by providing outreach programs like the campus and seminars.
  - Preparing for AACSB Peer Team review – March 29 – 31, 2020.
  - Preparing for the fall semester.
  - Active Shooter Training on Wednesday, August 15, 2018 at 1:00 p.m. until 5:00 p.m.; therefore, Russell Hall will be closed. Since it is voluntary, those wishing not to participate will be located in the FACS building.
  
- Kim McAlister
  - Upcoming CAEP accreditation for School of Education on September 22-25.
  - Ongoing facility improvements are occurring at the Teacher Education Center. The installation of an elevator shaft has run into some unexpected obstacles with water, electrical, and sewer systems. However, school is slated to begin on Monday, August 13. Three classrooms have been relocated until the elevator shaft is complete.
  - New faculty are joining GCEHD in the departments of Social Work, Psychology, Military Science, Health and Human Performance, and the School of Education.
  - Jody Biscoe has been named as the 2018 GCEHD teacher of the year. He will be recognized by the Foundation during on-call week and homecoming.
  
- Greg Burke:
  - External
    - Football season ticket sales
      - Season ticket sales are almost to the dollar even with where they were a year ago.
      - Season ticket information has been sent to parents of band members, cheerleaders, dance and pom line as well as to parents of football players and all incoming freshmen.
    - Demons Unlimited Foundation annual fund drive is underway.
    - Sponsorships are being renewed and have already exceeded 2017-18 totals.
    - The Convention and Visitors Bureau and Natchitoches Historic Downtown District Commission will provide a combined \$15,000 in support of support of NSU's hosting the 2018-19 Southland Conference championship events in volleyball, softball and men's/women's outdoor track and field.

- A grant for \$50,000 to be submitted in early August to the Weyerhaeuser Foundation for repairs and updates at the Walter Ledet Track and Field Complex in anticipation of hosting the LHSAA cross country meet and Southland Conference outdoor championship meet in May 2019.
  - A seven stop Victory Tour (New Orleans, Baton Rouge, Lafayette, Houston, Many, Shreveport-Bossier, and Alexandria) was held in late July with strong turnouts at each location.
  - Significant updates in Turpin Stadium signage is underway and will be completed by late August.
  - Over 40 N-Club Hall of Fame members are scheduled to attend The Legends fund raising event and Hall of Fame grand opening on August 25.
  - The “Perpetually Purple” endowment brochure is being updated with the intention of canvassing alumni and former athletes in September.
  - Sales to generate at least \$20,000 are underway for the Demon Sports Radio Network in Shreveport-Bossier and Central Louisiana.
  - The annual Oliphant Golf Tournament was held to raise funds for the Oliphant Scholarship.
- Academics/Life Skills
- Summer Bridge program provided an academic, athletic and social acclimation opportunity for 59 incoming freshmen over a four-week period in July.
  - Academic Coordinator Alexis Guess attended the N4A convention (national academic advisors).
  - Senior track and field student-athlete Jacorious Jeter attended the Southland Conference Student-Athlete Advisory Committee (SAAC) retreat.
  - Academic Coordinator Carlea Ulrich and Assistant Compliance Director Presley Owens attended the NCAA academic conference as part of the AASP grant program.
  - NSU President, Dr. Chris Maggio, and Athletic Director Greg Burke were invited to be guest panelists at the NCAA academic conference.
  - The NSU SAAC actively formulated plans for the 2018-19 year and set its retreat for August 13.
- Facilities
- TBA Architect firm planning – meeting June 14 resulted in submittal of renderings for Athletic Fieldhouse strength and conditioning annex. Plans were displayed at all Victory Tour stops and have been shared with the Demons Unlimited Foundation Board of Directors. A funding request proposal and collateral are being developed.
  - Several other facility enhancements and initiatives are either in progress or on the near horizon:
    - New video board in Prather Coliseum
    - New video board for the baseball and softball complexes
    - Replace/update N-Club Hall of Fame display at Prather Coliseum. Funded by private dollars. Renovation nearly complete.
    - Build permanent dugouts at soccer facility – scheduled to start mid-to-late August.
    - Add a crown to the soccer playing field
    - Resurface tennis courts – completed

- Add an entrance to the tennis facility like what is at other athletic playing areas
- Install carpet on second floor of Athletic Fieldhouse and in soccer locker room
- Renovate 40-year old restrooms on second floor and in administration area of Athletic Fieldhouse – work in progress and to be completed by late August
- Install new ADA compliant bleachers at the track complex – production to take place during the fall; installation to take place late 2018
- Install artificial turf at softball complex
- Enhance main entrance to Turpin Stadium (repave road/parking lots, install banners on outer façade) – road work in progress; planters donated and on site; trees, foliage, and dirt for planters will be donated and installed once irrigation is completed; logistics of irrigation still being determined; banners to be installed.
- Plans are underway to move volleyball team locker room to another locker room at Prather Coliseum and update it.
- Tentative prices/plans are being secured to install artificial turf at some or all of the softball facility. Private donors (cash and in-kind) are also being secured to renovate the softball dugouts.
- A donor has made a six-figure commitment to do upgrades underneath the grandstand at Brown-Stroud Field (i.e. paint poles, add chair backing seating, update press box).

➤ General

- SACS – Athletic Prominence metrics chart and narrative submitted for 2017-18 year.
- Retiring Jersey/Number - policy drafted and being reviewed for comment.
- Football Scheduling (LSU in 2019, Tulsa 2020 and Mississippi State for 2022; focus now is on a guarantee game for 2021 and pursuing options in 2024.
- Personnel changes:
  - Assistant Softball Coach Amy Hooks took Head Coaching job at Lamar; replacement TBA.
  - Assistant Softball Coach Kaylee Guidry returned to South Louisiana to coach at the high school level; former NSU pitcher and coach Brooke Boening has been hired.
  - Women’s Basketball Assistant Coach Olivia Grayson took an assistant coaching job at her alma mater, Tulane; replacement TBA.
  - Associate Head Athletic Trainer Esi Atinkah took a job at her alma mater, Alabama; Ashley Leggett has been promoted to replace her; replacement for Ashley’s position TBA.
  - Academic Coordinator Alexis Guess took a job at North Texas, where she plans to pursue a doctoral degree; replacement TBA.
- Greg Burks met with NRMCC CEO Kirk Soileau to discuss the Vivature endeavor, staff replacement, and other matters.
- A new two-year agreement was finalized with the Natchitoches Parish School Board to utilize Turpin Stadium for home football games and other athletic venues as agreed upon.
- An addendum to the St. Mary’s High School contract to use Turpin Stadium was finalized.

- Jerry Pierce:
  - Information Services:
    - Initiated process of hiring graphic designer.
    - Coverage of athletic preseason activities.
    - Completed several projects for recruiting, First Year Experience, Greek Life and Student Services in preparation for Demon Days and the fall semester.
    - Worked with Alumni and Development, Marketing, and other units on campus on Victory Tour and other events.
  - Marketing/Branding:
    - Designed 45 billboards for various Northwestern academic programs.
    - Printing/manufacturing quotes for Turpin Stadium; large banners
    - Designed 65 door signs for CENLA Campus; room numbers, computer labs, classrooms
    - Designed (2) large outdoor lettering signs for campus marketplace and bookstore.
  - WRAC:
    - WRAC has hired Lana Hightower as Administrative Coordinator 3; Sarah Prudhomme as Assistant Director of Facility Operations and Club Sports; and Kaitlyn Richards as Assistant Director of Wellness and Fitness Assessment Lab Services.
    - The WRAC just completed three weeks of it's annual Fun-N-Fitness Youth Summer Camp. We had outstanding numbers of participants and all had a great time.
  - Rec Complex:
    - Pro Shop floor and new furniture addition are complete; have had lots of positive comments.
    - Business has been great as word gets out about the advanced condition of the greens as well as the golf course. "Don't Die Wondering" tournament this weekend with more than twenty teams registered.
  
- Drake Owens:
  - NSU to host Louisiana CASE Conference August 9-10.
  - Faculty/Staff Luncheon sponsored by the NSU Alumni Association to be held Monday, August 13<sup>th</sup>.
  - Home football tailgating events will begin September 8<sup>th</sup> at Collins Pavilion; free admission for faculty and staff.
  - A tailgating event/alumni gathering has been planned for the Texas A&M game on August 30<sup>th</sup>.
  - Total private support secured by the NSU Foundation has increased from \$4.65 million during the 2017 fiscal year to \$5.02 million during the 2018 fiscal year; the number of individual donors increased to 2,402 during this same period up from 1,691 last year.
  - NLAF2 investment meetings will resume August 16<sup>th</sup>.
  - Follett has occupied the interior of the west side of 912 University Parkway and is scheduled to open August 15<sup>th</sup>; the exterior of the building will be completed prior to the first day of classes; Chick-fil-a interior renovations will resume August 16<sup>th</sup> and are expected to be completed by October.

- Carl Jones:
  - Closing end of year financials.
  - Finishing the 2018-2019 budget document for submission to ULS for approval.
  
- Reatha Cox (sitting in for Frances Conine):
  - Continue to work on registration for the fall semester.
  - Move-In Day set for Saturday, August 18<sup>th</sup>.
  - Working on plans for Demon Days Week of Welcome including some events sponsored by the various academic departments.
  - Two new hires in The Student Experience, Director of Enrollment Management and Director of Student Affairs.
  
- Marcus Jones:
  - Grounds and Physical Plant departments are working to get the campus cleaned up and ready for the beginning of the semester.
  - On the Caspari road project, the contractor is cutting in soil cement this week and will be laying asphalt next week if the weather holds out.
  - Watson Library parking lot is open, and the lights will be installed in 4-5 weeks.
  - We have 35 new/continuing students coming this fall; 2 returning, 33 new. Of the 33 new, there are 9 exchange students, 1 research scholar, 1 intern and 24 degree seeking students.
  
- Ron Wright:
  - Departments with new employees: While they are normally made available to new employees as part of the HR onboarding process, please ask any of your new employees, if they have not, to complete an account request form with ITS now to avoid the rush of on-call week.
  - Complete infrastructure upgrade at the Learning Center for Rapides Parish including networking cabling, new wireless access points (30+), and overhauls of existing labs, classrooms, and meeting spaces.
  - Additional A/V and classroom projects completing this week include: Student Union Ballroom, CAPA 206, Counseling Room in TEC/D, Fournet 107, and upgrades to Leesville computing labs.
  - Work toward compliance with the GDPR – General Data Protection Regulation (European Union Privacy Laws).
  - Some projects finishing up in ITS include:
    - University Police Parking Registration System
    - Greek Grade Reporting System
    - Handspring Automation
    - Enhanced reporting and tracking for Athletics
    - Numerous projects to support the new bookstore provider, Follett
  
- Darlene Williams:
  - Ongoing Digital marketing efforts to recruit online students continue in preparation for fall, 2018.
  - Launched strategies with Education Advisory Board to support online marketing/recruiting initiative – creative and data exchanges complete.

- Ongoing work underway with University View Academy for dually enrolled students and faculty for the fall of 2018 – enrolling faculty in graduate programs and establishing sections for students.
  - Ongoing professional development F2F and online for faculty and staff – updates made to PD website.
  - Successful transition of LCRP facility to NSU which includes many improvements to the facility and classroom spaces.
  - Successful transition of office relocation at Marksville.
  - Participation in ULS Adult Learning Initiative – more detail to be provided by ULS staff in coming months.
  - Ongoing SBDC strategies to engage the region in economic opportunities.
  - Ongoing community engagement through TIED staff in local, regional and state events and meetings throughout Shreveport/Bossier, Alexandria, Leesville, Marksville, and Natchitoches.
- Chris Maggio:
    - Reviewed accomplishments from 2017-18 school year.
    - He reviewed goals for 2018-19 to include:
      - Continue advocacy for a new academic building.
      - Continue support for faculty development and academics.
      - Continue to build NSU Brand with initiatives.

Next meeting scheduled for Tuesday, September 4<sup>th</sup> at 8:30 a.m. in the Henderson Conference Room. The appointments for the remainder of the year are as follows:

- Monday, October 8
- Monday, November 5
- Monday, December 3