

Work Order No. _____

PHYSICAL PLANT

Date: _____

Issue # _____ Shop _____

WAREHOUSE REQUISITION

FY _____

Building _____ Room _____

Charge Budget Unit _____ Index No _____ Credit Budget Unit _____ Warehouse Inventory Control Index No. **107331**

Item	Quantity Requested	Unit	Estimated Total Price	Description	WAREHOUSE USE ONLY								
					Cat.	Stock Code	Whse Location	Account Code	Quantity Delivered	Unit	Unit Price	Total	
1													
2													
3													
4													
5													
6													
7													
8													
9													
10													
11													
12													
13													
												Requisition Total	

Document Text Y or N Transaction Date MM / DD / YY Document Total

REF	JV TYPE	INDEX	ACCOUNT	Action P-T-A	BANK NO.	AMOUNT	D/C	WORK ORDER NO	DESCRIPTION
1		107331	704910				C		
2							D		
3							D		
4							D		
5							D		
6							D		
7							D		
8							D		

Approved By/For Budget Unit Head (Departmental Only) _____ Date _____

Filled by Warehouse _____ Date _____

Received By _____ Date _____

Entered By _____ Date _____

Verified By _____ Date _____