

Office of Executive Director of Institutional Effectiveness and Human Resources

WHAT: Minutes - University Strategic Planning Team Meeting

WHEN: 3:00 – 4:30 – 8 April 2020

HOW: WebEx <https://nsula.webex.com/meet/hallf>

REQUESTED ATTENDANCE:

President: Dr. Chris Maggio

Interim Provost and VP, Academic Affairs: Dr. Greg Handel

Interim VP, The Student Experience: Frances Conine

VP, Technology, Innovation, and Economic Development: Dr. Darlene Williams

Asst. VP, External Affairs for University Advancement: Dr. Drake Owens

Chief Financial Officer: Pat Jones

Intercollegiate Athletics: Greg Burke (absent)

Interim Dean, College of Arts and Sciences – Dr. Frances Lemoine

Dean, Gallaspy College of Education and Human Development – Dr. Kim McAlister

Dean, College of Nursing and School of Allied Health – Dr. Dana Clawson

Dean, College of Business and Technology – Dr. Margaret Kilcoyne

Faculty Senate President: Dr. Thomas Reynolds

Research Council: Dr. Margaret E. Cochran

Registrar: Barbara Prescott (absent)

Quality Enhancement Plan and SACSCOC writing team: Dr. Christopher Gilson

Community/Public Service: Steven Gruesbeck

Executive Director Institutional Effectiveness & Human Resources: Veronica Biscoe

Director of Institutional Effectiveness: Frank Hall

MINUTES:

- ❖ 12 February meeting minutes were approved.
- ❖ Upcoming suspense dates:
 - 17 April – Three key decisions made this year
 - 19 June – All assessment reports are due
- ❖ Reviewed the Mid-Year Brief with discussion of the recently approved University mission, the geographic definition of our region, the modification of the strategic plan and new assessment approach (apportioning metrics over two years), ending with a quick update on our long-range planning effort.
- ❖ Discussed the SACSCOC Fifth-Year Report using the Crawl, Walk, Run Approach. As part of the review the DIE talked through a SACSCOC presentation given at the 2019 Annual Meeting by Sheila Luke, Coordinator of Commission Support on the process of preparing the fifth-year report. Also discussed:
 - The DIE talked about the need to identify a lead for each standard to allow for the development of a response.

Prepared by: Frank R. Hall

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- That several of the attachment were tools to help in crafting a response to the standards. Such as:
 - Directions - Guidelines for Completion of Part III of 5th Year Report
 - SACSCOC Principles of Accreditation Resource Manual
 - Fifth Year Interim Report – Template
 - Writing to SACSCOC Standards format guide

- ❖ The next step in the CRAWL Phase is to review the standard you are responsible for in the SACSCOC Resource Manual and develop an outline identifying:
 - What are the requirements to pass the standard?
 - What are the musts have/must do mentioned in the standard?
 - What office do you need support needed?
 - What evidence has been acquired.
 - What data or evidence is needed and from who?

- ❖ The meeting closed with a review of the Future Focused Planning Calendar specifically the plan for the 10 June 2020 meeting where an outline for CR 8.1, R 8.2.c., R 5.4 will be presented and CR 6.1, R 6.2.b., R 6.2.c will be discussed by the group. The intent is to approve the outline for the requirements being reviewed thereby allowing the owners to move on to drafting their response. The discussion of the other standards is to help shape the outline to be presented at the following meeting. This process is repeated through the remaining standards.

The meeting adjourned at 4:00. The next meeting 10 June at 3:00 hopefully in the Henderson Conference room, Caspari Hall and if not, via Webex.