

Office of Executive Director of Institutional Effectiveness and Human Resources

WHAT: Minutes - University Assessment Committee (UAC) and Core Competency Meeting

WHEN: (3:00 – 4:00) 11 June 2020

WHERE – Kyser Hall, Room 333. This room will allow the required social distancing for all attendees. Please bring/wear your face mask. For those who wish to attend via **WebEx** please join us at <https://nsula.webex.com/meet/half>

Requested Attendees:

Academic Review Committees:

- Arts and Sciences: Mr. Michael Scanlan
- Education and Human Development: Dr. Susan Khan
- Nursing: Dr. Debra Clark
- Allied Health: Dr. Joel Hicks
- Business and Technology: Dr. Lily Pharris / Dr. Curtis Penrod

Administrative Review Committee:

- Registrar: Yvette Ceasar-Williams
- Library: Abbie Landry / Anna MacDonald
- Auxiliary & Support Services: Jennifer A. Kelly
- Athletics: Dustin Eubanks
- External Affairs: Leah Jackson
- Student Experience: Frances Conine / Reatha Cox / Jana Lucky
- Technology Innovation and Economic Development: Suzette Hadden
- Information Technology Services: Ron Wright
- Business Affairs: Terra Raupp
- University Affairs & Police: Jon Caliste
- Institutional Research: Dawn Mitchell
- Office of Institutional Effectiveness: Frank Hall/Roni Biscoe

Core Competency Coordinators:

- **English.** Dr. James Mischler
- **Mathematics.** Dr. Frank Serio
- **Natural Sciences.** Dr. Christopher Lyles
- **Humanities.** Dr. James Mischler
- **Social/Behavioral Sciences.** Dr. Tommy Hailey
- **Fine Art.** Dr. John Dunn

Leadership:

- Provost and VP, Academic Affairs: Dr. Greg Handel
- VP, Technology, Innovation, and Economic Development: Dr. Darlene Williams
- Interim VP, The Student Experience: Frances Conine

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- Dean, Gallaspy College of Education and Human Development – Dr. Kim McAlister

MINUTES.

- ❖ The Director of Institutional Effectiveness (DIE) reviewed the IE Model Planning Calendar highlighting that all annual assessment reports are due on 19 June 2020.
- ❖ The Director of Institutional Effectiveness (DIE) provided the committee with the trends for the reports submitted thus far.
- ❖ The DIE highlighted the importance of following the format and using the SACSCOC like language when writing the response to a “measure” of a student learning or service outcome. The slide “Writing an Assessment Measure by the numbers” is a tool that was developed to help report writers in following the format using the preferred language.
- ❖ Each program and unit coordinator provided an update on the status of their assessments. Overall it appears the University is in good position to have all the reports submitted in a timely manner.
- ❖ The meeting adjourned at 3:40.
- ❖ The next meeting is **10 September 2020** at 3:00. Location and mode is yet to be determined.