

**Northwestern State University
Instructional Technology Q/A**

What is a username and password?

Students use their University usernames and passwords to access online services. Students will find many services contained within the student portal which is called myNSU. These services include Moodle, NSUConnect and Microsoft Office 365. Students also use their usernames and passwords for access to computer lab services and wireless network access. All students receive a username and password. The username format is derived from the following convention:

first initial + up to 13 characters of last name + last 6 digits of Campus Wide ID (CWID)

Example: **vdemon456789** - Victor Demon with CWID 123456789

Usernames retrieval via: <https://my.nsula.edu> under Help, click [Don't Know Username?](#)

The initial password will be **Demons + six digit date of birth** - Example: **Demons120184**. After your first login to myNSU, please click the Password Management link at the top and update your profile with a personal email address and mobile number. This will allow you to reset your own password by receiving an email or text message.

What is myNSU?

myNSU is the student portal which provides a single sign-on to the following services: Moodle, NSUConnect and Microsoft Office 365. The portal also provides social interaction via communities and targeted messages from the University community.

How do I log into myNSU?

Log in to myNSU by visiting this link: <https://my.nsula.edu>

What is Moodle?

Moodle is the learning management software used by the University. Moodle contains all online courses and supplementary materials for face to face classes.

How do I access Moodle?

You can access Moodle via myNSU, <https://my.nsula.edu> by clicking the my Courses link.

Where can I find tutorials about Moodle?

<https://www.nsula.edu/ensu/current-students/>

What are the computer system requirements for Moodle?

Please visit <https://www.nsula.edu/its/services/> and consult the Getting Connected section.

What is my student email address?

A student email address incorporates the username and @nsula.edu

Example: **vdemon456789@nsula.edu**

How do I access my student email?

You can access email via myNSU <https://my.nsula.edu> or <http://office365.nsula.edu/>

How do I connect to the wireless on campus or receive my email on a mobile device?

Please visit <https://www.nsula.edu/its/services/> and consult the Getting Connected section.

Is internet available in University Place and University Columns?

Northwestern does not provide internet service to University Place or University Columns. Please contact the front office of either location for information about wireless or Internet service.

Where are labs located on campus?

Visit this link for computer lab locations: <https://www.nsula.edu/its/computer-labs/>

Please visit the following websites for further information and tutorials that may be beneficial:

<https://www.nsula.edu/ensu/>

<https://www.nsula.edu/its/student-helpdesk/>

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