Northwestern State University
Information Technology Services

Request for User Account

Name: _____ CWID: _____

Department: _____ Phone: _____

Date of Birth: _____

Account Type: ☐ Staff ☐ 9/12 Month Faculty ☐ Adjunct Faculty ☐ Temporary

☐ GA

As a User of Northwestern State University's computing facilities, I agree to observe the following rules and provisions:

1. I will use the User Account(s) provided to me and will take the responsibility to protect my account from unauthorized access. This regulation is primarily intended for the protection of my account and of any associated data. If I become aware of attempts to penetrate or bypass any security mechanism, I will promptly report such attempts to ITS personnel.

2. I will respect the privacy of information stored using NSU's computing facilities, whether this information belongs to me or to others. I will not acquire or modify, in any way, information that belongs to another person, without the explicit permission of that person. Information which has been acquired or modified remains the possession of the original owner and may not be further distributed or modified without the explicit permission of the original owner.

3. I shall not use my privileges to access other computing facilities to which the NSU network is connected, if I do not have the appropriate approvals for the same. I further acknowledge that when using the Internet, I am a representative of the University and agree to conduct myself in a manner that reflects favorably upon NSU.

4. I agree to abide by any patent or copyright restrictions which may relate to the use of computing facilities, products, or documentation. I agree not to copy, disclose, modify, or transfer any such materials that I did not create, without the expressed consent of the original author or copyright holder. I agree not to use any NSU computing facilities to violate the terms of any software license agreement, or any applicable local, state, or federal laws. I agree not to tamper with or in any way modify the equipment to which I have access.

5. I agree not to use NSU's equipment or software for any form of private financial gain.

6. Access to NSU's computing facilities by unauthorized persons or for unauthorized purposes is forbidden. I agree not to take any actions which constitute inappropriate behavior. The following list provides some examples of this type of behavior, but is not intended to be all inclusive.

   -Allowing other people to access your account.
   -Using sensitive data in a context not explicitly authorized.
   -Attempting to access restricted portions of the operating system or accounting software.
   -Use of the computing facilities for recreational purposes.
   -Any behavior that causes distractions to other users in public access areas.
   -Eating, drinking, or smoking in a computer user area.
   -Use of the computer facilities, including Internet, for other than university related purposes.

7. I accept responsibility for any and all actions or activities that are associated with my user account.

8. I understand that a violation of any portion of this agreement may result in punitive action.

9. I understand that this account will be disabled if I am not enrolled for the current semester or summer session.

SIGNATURE OF REQUESTOR: _____ DATE: _____

Phone: (318) 357-5594 FAX (318) 357-5745