

Applicant Instructions

School of Biological & Physical Sciences
Northwestern State Louisiana

Please review the important dates on the Pre-Professional School Advising Committee (PPSAC) webpage (<https://sciences.nsula.edu/ppsac>) for timely submission of the completed application. Ensure that all materials are filled out and submitted by the proper deadline. Incomplete applications will not be accepted by the committee.

1. Fill out the PPSAC Letter of Evaluation Application form.
2. Prepare a resume for us to review. This is required even if not part of the application process to your chosen professional school. Some applications require you to input information in an online form rather than submission of a formal resume. The committee needs access to this information about you as well, so that it can be considered in your evaluation process and Letter of Evaluation.
3. Prepare a typed personal statement. Please review information about preparing a personal statement before writing it and sending it to the committee. Once received, the committee will review this document and make suggestions to strengthen your statement prior to its submittal to professional school. Ensure that the personal statement sent to the PPSAC does not exceed character limits for the school to which you are applying.

Current personal statement character limits (includes spaces) for professional school applications:

- AMCAS: 5,300
 - AADSAS: 4,500
 - CASPA: 5,000
 - PharmCas: 4,500
 - PTCAS: 4,500
 - OPTOMCAS: 4,500
4. Obtain a copy of your unofficial college transcripts.
 5. Once your application is complete, please email documents to the committee chair. Completed applications should include: application form, resume, personal statement, & unofficial transcript. Incomplete packets will not be considered by the committee.
 6. The committee will review the completed applications, and if accepted, you will be contacted of your acceptance into the evaluation process. At this time a mentor from the PPSAC will be appointed to you.
 7. You are required to contact your mentor and set a date for a mock interview with your assigned committee members.

On the day of the interview, you are expected to dress in professional attire and to arrive in a timely manner. The interview process will last approximately 30 minutes to an hour. If you need

to reschedule the interview, please provide a 24hr notice to your mentor. Failure to do so may result in your removal from the committee process. Please prepare properly for the interview by reviewing material on possible questions and how to answer them. Your committee members are free to ask any relevant questions, and your performance is critical to your Letter of Evaluation.

8. After the interview, your mentor will review with you the strengths and weaknesses of the submitted application and the mock interview results.

Once the evaluation process is complete, the committee has received your test scores (i.e. MCAT, GRE, etc.), and the committee members have agreed, a Letter of Evaluation will be submitted on your behalf to the school of your choice.

The PPSAC hopes that you find the evaluation process helpful and wishes you the best of luck toward gaining acceptance into a professional school.



Committee Letter of Evaluation Application

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Student ID #: _____ Email: _____

Class (e.g., Junior): _____ Anticipated Graduation: _____

Overall GPA: _____ Science GPA: _____

Major: _____ Minor: _____

Entrance Exam (e.g., MCAT): _____ Entrance Exam Score: _____

If no score, date that exam has/will be scheduled: _____ (month/year)

Circle the type of professional school you will apply:

- Medical Optometry Pharmacy Physical Therapy Medical Laboratory Science
- Graduate Physician Assistant Dental Veterinary

Date of proposed entrance into professional school: _____ (month/year)

Research Experience:

Mentor	Academic Years	Description of Involvement

Mentor	Academic Years	Description of Involvement

Extracurricular activities, recognized school organizations or honors and awards:

Relevant Shadowing Experiences:

Physician/Practitioner: _____ Shadowing hrs: _____

Physician/Practitioner: _____ Shadowing hrs: _____

Physician/Practitioner: _____ Shadowing hrs: _____

Physician/Practitioner: _____ Shadowing hrs: _____

Physician/Practitioner: _____ Shadowing hrs: _____

References

Please list at least two professional references, one of which must be an NSULA faculty member.

Full Name: _____ Email: _____

Relationship: _____ Phone: _____

Full Name: _____ Email: _____

Relationship: _____ Phone: _____

Full Name: _____ Email: _____

Relationship: _____ Phone: _____

Committee Requests

If you have built a strong connection with a member of the PPSA committee (e.g., you have performed research in their lab), you may request to have them on your evaluation committee by circling their name below. Although we will make every effort to meet these requests, students are not guaranteed their selection of committee members.

Dr. Jonathan Akin	Dr. Wanda Goleman	Dr. Li Ma	Dr. Leeann Sticker
Dr. Jerry Brunson	Dr. Jennifer Hill	Mr. Mike Antoon	Dr. Chad Thibodeaux
Mrs. Anna Dugas	Dr. Bridget Joubert	Dr. Daniel Rivera-Vazquez	Dr Douglas Landry
Mrs. Whitney Golden	Dr. Christopher Lyles		Mr. Kaine O'Neal
Mr. Michael Scanlan	Dr. Yohaselly Santiago		

Application Checklist

In addition to this completed application, please include the following materials with your application:

Transcript (unofficial) Resume/CV Personal Statement

By signing below, I certify all formation is true and correct to the best of my knowledge. Furthermore, I waive my right to review or access letters and statements of recommendation written on my behalf.

Signature of Applicant

Date