



Northwestern State University

International Student resource Center

Russell 227

www.nsula.edu/international

Optional Practical Training Request Form

After you submit the request form to the ISRC, allow 5 business days for it to be processed.
USCIS must receive your complete OPT application within 30 days of the new OPT I-20 being issued.

Student Information

Passport Name: _____, _____ CWID: _____
Family Name/Surname First/Given Name

E-mail address after graduation: _____ Degree program you are completing: _____

SEVIS #: _____ Major(s): _____

Mailing address: _____
Street number and name Apt # City State ZIP code

(If you might move, consider giving the ISRC address, we will let you know when your EAD is ready for pick up, or we will mail it to you).

Have you been in F-1 status for at least one full academic year? Yes No

Have you been authorized more than 12 months (365 days) **full-time CPT** for this degree level? Yes No

Have you been authorized OPT in the past (while obtaining this current degree)? Yes No Part-time Full-time

From: _____ To: _____

Select the type of OPT that you will request:

Pre-completion OPT: (Starting and ending prior to completion of degree requirements)

Part-time (<20hrs/week)

Full-time (>20hrs/week during vacation period, or academic year for students who have completed all degree requirements, except thesis or dissertation. You must submit a letter from your advisor if you are applying for full-time pre-completion OPT)

Post-completion OPT (Full-time only, >20hrs/week. Starting and ending after completion of all degree requirements)

Note: If you are applying for OPT after completing all degree requirements except thesis or dissertation (masters and Ph.D. students), attach a letter from your advisor in which s/he states your academic status.

Requested OPT Date Information

Start date: _____ End Date: _____
Month Day Year Month Day Year

Note: Start must be within 60 days of your program completion date on your I-20. Requested OPT start and end dates cannot be changed once the OPT application has been submitted to USCIS.

Employment Information: (if you do not have employment, leave this section blank. Once you find employment, submit an OPT Update Form).

Name of employer: _____

Address: _____

Attach to this form a copy of the following documents:

- 1) A photocopy of your passport demographics page.
- 2) Completed copy of Form I-765
- 3) A copy of EAD card (if applicable)

Student signature: _____

Date: _____