

2007.0155

Student Technology Fee  
Funding Request Form  
Surplus Funds for Fiscal Year 2006-07  
Northwestern State University of Louisiana

This document will not be accepted without complete information, detailed budget, specifications of each piece of equipment and pricing.

Prepared by: STAT For: Student Checkout

College: — Campus: NSU Department: all

Where will requested equipment be located/installed/housed: Bldg. Watson Room 113

Are property policies and procedures in place by the department for equipment requested. yes

Delivery to the Student Technology office located in Watson Library, Room 113. Date \_\_\_\_\_

1. Describe target audience.

all enrolled students of NSU.

2. Describe project/initiative for which you are requesting funds.

to purchase/replace laptop for the student checkout.

3. State measurable objectives that will be used to determine the impact/effectiveness of the project.

to provide students with updated technology to perform coursework & research.

4. Indicate how each project objective will be evaluated.

The project will be evaluated by the number of students that checkout the equipment.

5. Provide a justification for funding of the project. Estimate the number of students that will be served per academic year and in what ways. Please indicate also any unique needs of the target group.

The equipment will be available to all enrolled students at NSU. The equipment will replace laptops that are currently being used by students.

6. If funded, which NSTEP (<http://www.nsula.edu/nstep/NSTEP.pdf>) objective will this funding of this project advance. How will funding of the project advance the University and College / unit technology plan?

Objective #1 - TO improve access to technology by students, faculty & staff at NSU.

Objective #6 - TO provide a system for maintenance, upgrade, user training, & support of technology that will extend into the future.

7. List those individuals who will be responsible for the implementation of the project/initiative and indicate their demonstrated abilities to accomplish the objectives of the project.

Jennifer Long Martin - purchasing of equipment & implementation

8. Describe any personnel (technical or otherwise) required to support the project/initiative.

Alfred Ehlers - Tech Fee - technical support of equipment

9. Provide a schedule for implementation and evaluation.

June - purchase / receive equipment

July - implementation of equipment

August - students will be able to check out equipment beginning of Fall of semester.

10. Estimate the expected life of hardware and software. Explain any anticipated equipment/software upgrades during the next five years.

Expected life of laptops are 3 to 5 years because of wear & tear of the usage.

11. Explain in detail a plan and policy that will be in place to ensure property security/controls for any equipment received through a Student Tech Fee grant.

Security cabinets are in place behind locked doors and the equipment (laptops) are checked out through the library system.

- |  |
|--|
| 12. Attach a detailed budget, including: specs., description, cost, state contract number, and vendor for each item; cost of outside support personnel; and a description of how the proposal will support University/College/unit resources (i.e., cash match, funds from other sources, or reallocation of existing hardware/software or other equipment). |
| 13. Attach a letter of support for the project signed by the requesting unit's Dean, the appropriate Vice President (for non-academic units), or the SGA President from the requesting campus (for student requests).  |

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Close

Dell recommends Windows Vista™ Business.

## View/Print Cart

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**E-quote Number: 1002761905186**

<b>Saved By:</b> Alfred Ehlers ehlersa@nsula.edu	<b>Phone Number:</b> (318) 357-6482	<b>Purchasing Agent:</b> Diana Cobb
<b>Saved On:</b> Thursday, May 03, 2007	<b>Notes/Comments:</b>	
<b>Expires On:</b> Monday, July 02, 2007	<b>Additional Comments:</b>	

### Description



**Latitude D820 (Vista)**

Date & Time: May 03,2007 3:41 PM CST

#### SYSTEM COMPONENTS

**Latitude D820 (Vista)** Qty 40  
 Intel® Core™ 2 Duo T7200 (2.00GHz) 4M L2 Cache, 667Mhz  
 Dual Core, Genuine Windows Vista™ Business, with media Unit Price \$2,015.54

**Catalog Number:** 25 E1674\_VISTA

Module	Description	Show Details
Latitude D820	Intel® Core™ 2 Duo T7200 (2.00GHz) 4M L2 Cache, 667Mhz Dual Core	
Operating Systems	Genuine Windows Vista™ Business, with media	
LCDs	15.4 inch Wide Screen WXGA LCD Panel	
Memory	2.0GB, DDR2-667 SDRAM, 2 DIMMS	
Internal Keyboard	Internal English Keyboard	
Graphics	256MB NVIDIA® Quadro NVS 110M TurboCache™	
Hard Drives	80GB Hard Drive, 9.5MM, 5400RPM	
Touchpad Options	Standard Touchpad	
Floppy Drive	No Floppy Drive	
Bluetooth	Dell Wireless® 350 Bluetooth Module for Vista	
AC Adapter	90W A/C Adapter	
Module Bay Devices	8X DVD+/-RW w/Roxio and Cyberlink Power DVD™ for Vista Basic, Business	
Wireless LAN (802.11)	Dell Wireless™ 1490 802.11a/g Dual-band Mini Card	
S-Video / Modem Cable	Modem Cable	
Resource CD	Resource DVD - Contains Diagnostics and Drivers for Vista	

<b>Batteries</b>	9 Cell Primary Battery
<b>Carrying Cases</b>	Large Nylon Carrying Case
<b>Hardware Support Services</b>	4 Year Limited Warranty plus 4 Year NBD On-site Service and CompleteCare
<b>Accessories</b>	Modem Cable
<b>Services- Absolute Asset Tracking/Security</b>	ComputracePlus- 4 Year
<b>Processor Branding</b>	Intel Core 2 Duo Processor

**TOTAL:\$80,621.60**

	<b>Total Price</b>
<b>Sub-total</b>	<b>\$80,621.60</b>
<b>Shipping &amp; Handling</b>	\$0.00
<b>Tax<sup>1</sup></b>	--
<b>State Environmental Fee<sup>1</sup></b>	--
<b>More Info</b>	
<b>Total Price<sup>2</sup></b>	--

<sup>1</sup> Applicable sales taxes are currently unavailable in the Dell Online Store for your order. The amount of sales tax applicable for the items you have selected will be communicated to you via email or phone following receipt of your online order.

<sup>2</sup> For shipments of certain products to California, state environmental fee of up to \$10 per item will be added at order invoice. For shipments of certain items to Alberta, Canada, a provincial environmental fee will be applied to your invoice. Pricing, specifications, availability and terms of offers may change without notice and are not transferable. Offers may not be combined with other discounts or promotional offers. Taxes, fees, shipping and handling and any applicable restocking charges are extra, vary, and are not subject to discount. Offer valid only for end-user customers and not for resale by customer. Dell cannot be responsible for pricing or other errors, omissions, or consequences of misuse of site and its functions and reserves the right to cancel orders arising from such errors. Refer to your invoice for final information regarding order detail, including tax & shipping amounts. Prices have been rounded to the nearest dollar for online display. Additional terms and conditions may apply. All sales are subject to Dell's Terms and Conditions of Sale located at [www.dell.com](http://www.dell.com) unless you have a separate written agreement with Dell.

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# Northwestern State University

Natchitoches, LA 71497

Purchase Order No. \_\_\_\_\_

## REQUEST FOR PURCHASE ORDER

### Vendor

Name Software House International  
 Address 7485 Elliot Road  
 City Baton Rouge St LA ZIP 70817  
 Phone 225-755-6947

### Ship To

Name \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ St \_\_\_\_\_ ZIP \_\_\_\_\_  
 Phone \_\_\_\_\_

QTY	LINE	DESCRIPTION	EACH	TOTAL
40		Office Professional Plus 2007 All Lng MVL Part Number 79P-01195 Product Type: Standard	\$52.91	\$2,116.57
		ACADEMIC MASTER ENROLLMENT # 5194538 LAICU ENROLLMENT# 9546959		

### Payment Details

- Check
- Cash
- Account No.
- Credit Card

Name \_\_\_\_\_  
 CC # \_\_\_\_\_  
 Exp Date \_\_\_\_\_

SubTotal	\$2,116.57
Shipping & Handling	
Taxes State	
<b>TOTAL</b>	<b>\$2,116.57</b>

### Shipping Date

\_\_\_\_\_

### Approval

\_\_\_\_\_

Date \_\_\_\_\_  
 Order No \_\_\_\_\_  
 Sales Rep Laurie Conrad  
 Ship Via \_\_\_\_\_

### Notes/Remarks

\_\_\_\_\_