

**NORTHWESTERN STATE UNIVERSITY
OFFICE OF THE REGISTRAR**

**WELCOME TO DEGREE WORKS
FOR STUDENT TUTORIAL**

➤ Let's begin with the Header Block

➤ **HEADER BLOCK**

The Header Block is a quick glance about a student's degree plan they are following and to find important information about the student's Level, Classification, Major, Minor or Double Concentration, Program and College. Also displayed are the Degree Progress and the Overall GPA. The Degree Progress provides an overall glimpse of the student's academic completion.

The screenshot displays the 'Worksheets' interface for a student. At the top, there is a navigation bar with 'TE' and menu items: WORKSHEETS, EXCEPTIONS, PLANS, ADMIN. The main heading is 'Worksheets' with icons for print, email, and a menu. Below this, a status bar indicates 'Data refreshed 08/31/2021 1:40 AM' with a refresh icon. The student information section includes input fields for 'Student ID' and 'Name', and a dropdown for 'Degree' set to 'Nursing, BSN (410)'. An 'Advanced search' section lists various filters: Level (Undergraduate), Classification (Senior), Major (Nursing-410), Program (Bachelor of Science in Nursing), Concentration (RN to BSN Nursing (410A)), College (Nursing and Allied Health), Academic Standing (Good Standing), Advisor (redacted), NSU Credits (56), Overall Credits (186), Transfer Credits (130), NSU GPA (3.910), Overall GPA (2.853), and Transfer GPA (2.505). Below the filters are tabs for 'Academic', 'What-If', 'Financial Aid', and 'Athletic Eligibility', with a 'View historic audit' dropdown set to '08/31/2021 at 1:29 AM UG/N...'. The 'Degree progress' section shows a 'Format Student View' dropdown, two progress gauges for 'Requirements' (59%) and 'Credits' (67%), and an 'Overall GPA' of 2.853. To the right, there are checkboxes for 'In-progress classes' and 'Preregistered classes', both checked, and a 'PROCESS' button.

➤ DEGREE BLOCK

The first area shown in the Degree Block are the Credits required, Credits applied, Catalog Year, and GPA for this degree. It also shows if the student has met the minimum credits taken at Xavier, the minimum overall GPA required, the Core Curriculum requirements, the Major requirements and the last is the Minor requirements or the Double Concentration requirements. The student must meet these requirements before they can graduate.

BSN in Nursing (410) INCOMPLETE

Credits required: 120 Credits applied: 80 Catalog year: FALL 2020 GPA: 3.825

Your Graduation GPA is 3.825. A minimum 2.0 Graduation GPA is required for graduation in this program. This GPA includes all courses required for this program taken at NSU and other institutions, excluding failing grades and repeated courses.

Your NSU Degree Program GPA is 3.909. A minimum 2.0 Adjusted Program GPA is required for graduation in this program. This GPA includes all courses required for this degree program taken at NSU, excluding failing grades and repeated courses.

<input type="radio"/>	A minimum of 120 semester hours are required.	Still needed:	120 semester hours are required. You currently have 80, you still need 40 more semester hours.
<input checked="" type="radio"/>	A minimum of 30 NSU semester hours are required toward the degree.		
<input checked="" type="radio"/>	Graduation GPA		
<input checked="" type="radio"/>	NSU Degree Program GPA		
<input type="radio"/>	University Core Requirements	Still needed:	See University Core - Baccalaureate section
<input type="radio"/>	Major Requirements	Still needed:	See Major in Nursing (410) section
<input checked="" type="radio"/>	Nursing Support		
<input checked="" type="radio"/>	410A-Nursing Academic Elective		

Blocks included in this block

- [University Core - Baccalaureate](#)
- [Major in Nursing \(410\)](#)
- [RN to BSN Nursing Support \(410A\)](#)
- [Nursing Academic Electives, 410A](#)

➤ CORE CURRICULUM BLOCK

The Core Curriculum Block list the core requirements for each specific major. It will show the number of Credits required, the number of Credits applied, the Catalog year and the GPA for the Core requirements. In addition, it will show all the Met and Unmet core requirements. It explains how many credits are needed to meet the conditions for the core requirements. You can see that as the student complete a class, the area is checked off and marked as completed. The student will not receive a check mark until all individual given requirements are met. Unmet requirements are set by hyperlinks, and if you click one, it will give you the name of the course.

University Core - Baccalaureate

INCOMPLETE

Credits required: 39 Credits applied: 37 Catalog year: FALL 2020 GPA: 3.756

Unmet conditions for this set of requirements: 39 to 43 semester hours are required. You currently have 37, you still need 2 more semester hours.

If specific University Core courses are required for your major, those courses will be listed in the Support Area. It is important that you look in the support area for your major (if a support area exists for your major) before you choose core courses that have multiple course options.

	Course	Title	Grade	Credits	Term	Repeated
✔	Composition & Rhetoric I	ENGL 1010	COMP & RHETORIC I	A	3	Summer 2005 (R)
✔	Composition & Rhetoric II	ENGL 1020	COMP & RHETORIC II	A	3	Fall 2005 (R)
✔	MATHEMATICS					
✔	College Algebra & Finite Mathematics	MATH 1020	COLLEGE ALGEBRA	A	3	Summer 2005 (R)
		MATH 1060	FINITE MATHEMATICS	A	3	Fall 2005
✔	Introductory Chemistry	CHEM 1070	INTRODUCTORY CHEM	A	3	Spring 2006
	Satisfied by:	CHEM1405 - INTRO TO CHEMISTRY I - Panola College				
✔	Anatomy/Physiology I	BIOL 2220	HUMAN ANATOMY	A	3	Spring 2006
	Satisfied by:	BIOL2401 - ANATOMY & PHYSIOLOGY I - Panola College				
	Exception by:		On: 11/01/2020	Substitute:	Replace BIOL 2250 with BIOL 2220	
✔	Anatomy/Physiology II	BIOL 2230	HUMAN PHYSIOLOGY	A	3	Spring 2006
	Satisfied by:	BIOL2401 - ANATOMY & PHYSIOLOGY I - Panola College				

➤ **MAJOR BLOCK**

The Major Block list Credits required, Credits applied, Catalog year and GPA for the Major. It list the met and unmet conditions for this set of requirements. It states that the student’s complete or incomplete conditions for the major. It also lists how many credits still needed to meet the requirements.

Major in Nursing (410) INCOMPLETE

Credits required: 68 Credits applied: 24 Catalog year: FALL 2020 GPA: 3.916

	Course	Title	Grade	Credits	Term	Repeated
<input type="radio"/>	A minimum of 66 semester hours are required.		Still needed:	68 semester hours are required. You currently have 24, you still need 44 more semester hours.		
<input checked="" type="checkbox"/>	A minimum of 12 NSU upper-level hours are required in your major.					
<input checked="" type="checkbox"/>	A minimum 2.0 GPA is required in your major.					
<input checked="" type="checkbox"/>	A minimum 2.0 NSU GPA is required in your major.					
<input type="radio"/>	Nursing Major Requirements					
<input type="radio"/>	Methods of Medication Dosage Calculation	Still needed:		1 Credit in	NURB 2170	
<input type="radio"/>	Foundations of Nursing	Still needed:		1 Class in	NURB 3040	
<input type="radio"/>	Foundations of Nursing Practicum	Still needed:		1 Class in	NURB 3041	
<input type="radio"/>	Adult Health Nursing	Still needed:		1 Class in	NURB 3130	
<input type="radio"/>	Adult Health Nursing Practicum	Still needed:		1 Class in	NURB 3141	
<input type="radio"/>	Pharmacology in Nursing	Still needed:		1 Class in	NURB 3150	
<input type="radio"/>	Child Health Nursing	Still needed:		1 Class in	NURB 3160	

<input type="radio"/>	Pharmacology in Nursing	Still needed:	1 Class in NURB 3150			
<input type="radio"/>	Child Health Nursing	Still needed:	1 Class in NURB 3220			
<input type="radio"/>	Child Health Nursing Practicum	Still needed:	1 Class in NURB 3221			
<input type="radio"/>	Care of Women and the Childbearing Family	Still needed:	1 Class in NURB 3230			
<input type="radio"/>	Care of Women & the Childbearing Family Practicum	Still needed:	1 Class in NURB 3231			
<input type="radio"/>	Complex Nursing Care	Still needed:	3 Credits in NURB 4120			
<input type="radio"/>	Complex Nursing Care Practicum	Still needed:	1 Class in NURB 4121			
<input type="radio"/>	Psych-Mental Health Nursing	Still needed:	1 Class in NURB 4130			
<input type="radio"/>	Psych-Mental Health Nursing Practicum	Still needed:	1 Class in NURB 4131			
<input type="radio"/>	RN to BSN Major Requirements					
<input type="radio"/>	Medical Terminology	Still needed:	1 Class in ALHE 1020			
<input type="radio"/>	Cultural & Ethical Influences on Health Care	Still needed:	1 Class in NURB 2160			
<input checked="" type="checkbox"/>	Pathophysiology for RN's	NURB 3110	PATHOPHYSIOLOGY FOR RNS*	A	3	Spring 2021
<input checked="" type="checkbox"/>	Dimensions of Professional Nursing	NURB 3122	DIMENSIONS OF PROF NSG	A	4	Fall 2020
<input type="radio"/>	Informatics for RN's	NURB 3140	INFORMATICS FOR RNS	B	2	Fall 2012
		Still needed:	1 Credit more			
<input checked="" type="checkbox"/>	Gerontology for Registered Nurses	NURB 3143	GERONTOLOGY FOR RNS	A	3	Fall 2020

➤ **MINOR OR DOUBLE CONCENTRATION BLOCK**

The Minor or Double Concentration Block list the Credits required, Credits applied, Catalog Year and GPA for the Minor or Double Concentration. It also will state that the student's completed the conditions for the Minor or Double Concentration.

Minor in Music Performance (MI60)

COMPLETE

Credits required: 26 Credits applied: 27 Catalog year: FALL 2021 GPA: 3.777

	Course	Title	Grade	Credits	Term	Repeated
✔	A minimum of 26 semester hours are required.					
✔	A minimum 2.0 Minor GPA is required.					
✔	Music Theory I	MUS 1150	MUSIC THEORY I	B	2	Fall 2016
✔	Aural Skills I	MUS 1151	AURAL SKILLS I	A	1	Fall 2016
✔	Music Theory II	MUS 1160	MUSIC THEORY II	B	2	Spring 2017
✔	Aural Skills II	MUS 1161	AURAL SKILLS II	C	1	Spring 2017
✔	Music History / Literature	MUS 3030	MUSIC HISTORY/LIT III	A	2	Fall 2018
		MUS 3040	MUSIC HISTORY/LIT IV	A	2	Spring 2020
✔	Performance Area	MUS 1710	CLARINET MAJOR STUDY	A	2	Fall 2017
		MUS 1710	CLARINET MAJOR STUDY	A	2	Spring 2018
		MUS 1710	CLARINET MAJOR STUDY	A	2	Spring 2020
		MUS 1710	CLARINET MAJOR STUDY	A	2	Spring 2021
✔	Minor and/or Major Study	MUS 1710	CLARINET MAJOR STUDY	A	2	Fall 2016
		MUS 1710	CLARINET MAJOR STUDY	A	2	Spring 2017

➤ **FREE ELECTIVES, INSUFFICIENT AND IN PROGRESS BLOCKS**

➤ The **Free Electives** block list the free elective courses that count toward the degree.

Academic Electives (220- Liberal Arts)

COMPLETE

Credits required: 0 Credits applied: 6 Catalog year: FALL 2021 GPA: 4.000

	Course	Title	Grade	Credits	Term	Repeated
✔	Additional Academic Electives for 220L Concentration	EPSY 2020	INTRO TO CHILD & ADOLESCENT PS	A	3	Fall 2017
		EPSY 3000	CLASSROOM ASSESSMENT	A	3	Fall 2020

- **The Courses Not Applicable To the Program/Insufficient Block** list the courses that will not count toward the degree.

Courses Not Applicable To The Program

Credits applied: 0 Classes applied: 15

Course	Title	Grade	Credits	Term	Repeated
ANTH 1510	WAYS OF HUMANKIND	W	0	Spring 2019	
EPSY 3000	CLASSROOM ASSESSMENT	W	0	Fall 2018	
HIST 1010	EARLY WLD CIVILIZAT	W	0	Spring 2019	
MUS 1310	BAND	W	0	Spring 2019	
MUS 1310	BAND	W	0	Spring 2019	
MUS 1500	RECITALS & CONCERTS	W	0	Fall 2018	
MUS 1500	RECITALS & CONCERTS	W	0	Spring 2019	
MUS 1710	CLARINET MAJOR STUDY	W	0	Spring 2019	
MUS 1710	CLARINET MAJOR STUDY	W	0	Fall 2020	
MUS 1830	PIANO CLASS	W	0	Spring 2018	
MUS 1830	PIANO CLASS	W	0	Spring 2019	
MUS 1870	BRASS CLASS II	W	0	Spring 2019	
MUS 3040	MUSIC HISTORY/LIT IV	W	0	Spring 2019	
MUS 3110	INSTRUMENTAL CONDUCTING	W	0	Spring 2019	
RDG 4080	TCH READING IN THE CONTENT ARE	W	0	Fall 2020	

- **The In-progress** block list currently enrolled courses and future course enrollment.

In-progress

Credits applied: 13 Classes applied: 5

Course	Title	Grade	Credits	Term	Repeated
IDS 4020	PERSPECTIVES / SENIOR SEMINAR	REG	(3)	Fall 2021	
IDS 4030	CAREER READINESS/SR SEMINAR	REG	(3)	Fall 2021	
MUED 4010	SEC MTHDS FOR TEACH MUSIC	REG	(3)	Fall 2021	
MUS 1310	BAND	REG	(1)	Fall 2021	
MUS 4150	PEDAGOGY	REG	(3)	Fall 2021	

➤ WHAT- IF ANALYSIS

The **What-If Analysis** option is a great tool for exploring other Majors, and/or if the Catalog Year is different, by selecting the Major you want to view. Go to What If, select Degree, the Catalog Year, Major than Minor or Concentrations, when you are ready scroll down and select **Process**. An audit similar to the actual degree plan will appear and allow you to see how the courses could apply to a different degree plan.

What-If Analysis ^

Use current curriculum In-progress classes Preregistered classes

Program

Catalog year * FALL 2021	Degree * Liberal Arts, AS_BA_220	Level * Undergraduate
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Areas of study

Program	Major *	Minor
College	Concentration	

Additional areas of study v

Future classes

Subject	Number	ADD
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RESET

PROCESS

➤ LEGEND AND DISCLAIMER

The Legend consists of a green checked circle that indicates you have completed the requirement, a checked or an empty circle indicates not complete for the requirement, a circle half blue indicates complete except for classes in progress, the red exclamation mark indicates nearly complete, a blue checked square indicates a prerequisite, and @ indicates for any course number.

➤ DISCLAIMER

The Disclaimer states that the Degree Audit is only a **GUIDE OR TOOL** to assist you when planning the student's progress toward completion of a degree or certification requirements.

Students are encouraged to use this Degree audit report as a guide when planning their progress toward completion of the degree requirements. The academic Advisor or the Registrar's Office may be contacted for assistance in interpreting this report. This audit is not an academic transcript and it is not official

notification of completion of degree or certificate requirements. Please contact the Registrar's Office regarding this degree audit report, the students official degree/certificate completion status, or to obtain a copy of an academic transcript.

NW NORTHWESTERN STATE
WORKSHEETS EXCEPTIONS PLANS ADMIN

MUS 1310	BAND	Maximum credits exceeded	A	1	Fall 2016
MUS 1310	BAND	Maximum credits exceeded	A	1	Spring 2017
MUS 1310	BAND	Maximum credits exceeded	A	1	Fall 2017
MUS 1310	BAND	Maximum credits exceeded	A	1	Spring 2018
MUS 1310	BAND	Maximum credits exceeded	REG	(1)	Fall 2021
MUS 1830	PIANO CLASS	Max of zero classes/credits exceeded	F	0	Spring 2021

Notes ^

Status	Description	Created on	Created by
	appeal approved for conditional admission to teacher candidacy Fall '21 only	08/23/2021	[REDACTED]

Legend

✔ Complete	○ Not complete
ⓘ Complete (with classes in-progress)	Ⓢ Nearly complete - see advisor
📄 Prerequisite	@ Any course number
(R) Repeated class	

Disclaimer

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