

CURRICULUM REVIEW COUNCILMINUTES

(Special Meeting)

APRIL 22, 2008

3:15 p.m., Room 203 Russell Hall

Called to order: 3:19 p.m.

Adjourned: 4:06 p.m.

Members Present:

Dr. Thomas Hanson, Chair
 Dr. Holly Stave
 Dr. Darrell Fry
 Mr. Steve Hicks
 Dr. Laura Aaron
 Dr. Roger Chandler
 Dr. Bill Dickens
 Dr. Terry Bechtel
 Dr. Helaine Razovsky
 Dr. Kathleen E.R. Smith
 Ms. Catherine Fauchaux for Mr. Steven Gruesbeck
 Mr. John G. Williams
 Dr. Jonathan Akin
 Dr. Alexei Muravitsky
 Dr. Kimberly McAlister

Guest:

Dr. Steve Horton
 Dr. Dennette McDermotte
 Dr. Lisa Abney
 Dr. Cynthia Lindsey

I PSYCHOLOGY DEPARTMENTA. Add the following new course for Graduate credit:

- PSYC 6870 – Seminar in Addiction (3-3-0).

Action: Dr. Helaine Razovsky pointed out the need to add an apostrophe in the word "Instructors" in the catalog description. She also noted that the area points listed under the grading section of the syllabus did not add up to the total points that could be earned. Dr. Cynthia Lindsey indicated that the revisions would be made. Dr. Bill Dickens questioned how, as a graduate course, the course is intended to "augment" the undergraduate concentration in Substance Abuse as was indicated on the New Course Request Form. It was clarified that the course is intended to serve as the graduate level equivalent of PSYC 4700 and will be offered for graduate students in the graduate level concentration in Substance Abuse (552B). Approved with noted revisions with a majority vote (4 abstentions).

II. SCHOOL OF CREATIVE AND PERFORMING ARTS

A. Make the following changes to the Master of Music (542) program requirements:

- Delete the sentence: “The remaining six hours are to be taken as electives from either the Major Field or courses outside it.” from the paragraph that outlines the Curriculum requirements.
- Make the following changes to item C of the requirements:
 - Replace the sentence: “Other electives may be chosen from graduate courses outside of music that are approved by the graduate advisor.” with: “Other electives can be chosen from any music courses listed above or other graduate courses outside of music that are approved by the graduate advisor.”
 - Add footnote to Music 5400 that reads: *Not more than 6 hrs of MUS 5400 may be applied towards the research component.

Action: Approved without opposition

III. DEPARTMENT OF LANGUAGE AND COMMUNICATIONS

A. Revise the currently published concentration areas (529A, 529B, 529C) of the M.A. program in English to include the listing of courses which will meet specific requirements.

Action: Dr. Lisa Abney requested the following revisions to the proposal: (1) under the 529A concentration: Add the wording “Graduate Level” to the three additional hours of any ENGL course statement. (2) under the 529B concentration: change ENGL 5200:Milton to ENGL 6120: Milton. (3) under the 529C concentration: change ENGL 5580 to ENGL 5800; delete duplicate listing of ENGL 6290 in the list of courses which can be used to fulfill the 12 additional hours. Approved without opposition with noted revisions.

IV. DISCUSSION ITEM

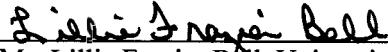

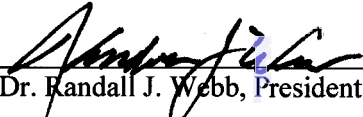
A. Policy revision concerning action(s) proposed within one academic unit that affects other units.

Action: Dr. Hanson presented the council with a revised Curriculum Review Council procedures document and revised proposal forms

(Appendix III and VI). The revised documents would require discussion of proposals that impact other departments/colleges with the affected departments/colleges. The proposal forms were revised to include a "Required Approvals" section which would require the submitter to indicate: (1) if the change has been discussed and approved by the faculty of the department/college concerned; (2) if the proposal impacts any other department/college at Northwestern; (3) if the proposal impacts a graduate program; and (4) if the proposal impacts a Teacher Education Program. The section also requires the submitter to explain the impact (if any) on any other department/college and document discussion with the affected department(s)/college(s).

Dr. Hanson informed the council that he hoped the modification would require (not just suggest) discussion among departments and colleges concerning proposed changes that impact their programs and if concurrence is not achieved, that an explanation of why the proposer wishes to go forward is submitted to the council.

Following a lengthy discussion concerning elements of the modifications, Dr. Hanson requested the council consider accepting the revisions in principle and allow for the editing of the wording to include statements which would allow individuals who object to a proposal to submit a written statement of their position and to allow those in support to submit a written statement of support. He informed the council that revised copies would be distributed for their consideration. Dr. Bill Dickens moved to approve. Dr. Holly Stave, seconded the motion. Motion approved without opposition.

	5/2/08
Ms. Lillie Frazier Bell, University Registrar	Date
	5/7/08
Dr. Thomas Hanson, Chair, Provost, and Vice President for Academic & Student Affairs	Date
	05/07/08
Dr. Randall J. Webb, President	Date