

CURRICULUM REVIEW COUNCIL

SEPTEMBER 30, 2008

Room 203 Russell Hall, 3:15 P.M.

MINUTES

Called to order: 3:15 p.m.

Adjourned: 3:30 p.m.

Members Present:

Dr. Thomas Hanson, Chair
Ms. Lillie Frazier Bell
Dr. Bill Dickens
Mr. John G. Williams
Ms. Shirley Cashio
Dr. Pamela B. Simmons
Ms. Martha Stanton
Dr. Terry Bechtel
Dr. Barbara Duchardt
Dr. Jonathan Akin
Dr. Michael Cundall
Dr. Gerra Perkins (for Dr. Kim McAlister)
Dr. Kathleen Smith
Dr. Alexei Muravitsky
Ms. Sepora Fisher

Guest:

Dr. Lisa Abney
Ms. Lisa Rougeou
Dr. Margaret Kilcoyne
Mr. Charlie Penrod
Mr. Jeff Mathews
Dr. James A. Crank
Dr. Gary Bodie

Dr. Hanson began the meeting by reading a reminder from the Graduate Council September 30, 2008 agenda, which read: *Reminder to all Department Heads/Deans who currently offer 3000-4000 level courses for graduate credit that the deadline for changing these courses to 5000 level is the January 27, 2009 meeting of the Graduate Council and the CRC. Courses that have not been changed by January 27 will at that time revert to undergraduate credit only and this change will be reflected in the University Catalog for the 2009-2010 academic year.*

Dr. Hanson emphasized the importance of the January 27th deadline for changes and additions for the 2009-2010 University Catalog. He went on to inform the council of the Board of Regents approval of the UPSA (Unified Public Safety Administration) and the Communication majors. He also informed the council of the probability of the newly developed Master of Science in Radiologic Sciences being on the Board of Regents agenda in January, 2009. He explained that he has instructed radiologic science personnel to go forward with presenting the courses to the CRC as soon as possible so the university will be ready to implement the program upon board approval.

I. COLLEGE OF BUSINESS

A. Add the following new course for undergraduate credit:

- BUAD 3280 – Cyber Business Law (3-3-0).

Action: Dr. Barbara Duchardt noted the lack of instructor contact information, reference and bibliography information, and the standard MLA format of the syllabus. Dr. Margaret Kilcoyne, responding for the College of Business, informed the council that the College of Business is attempting to mesh the SACS and AACSB requirements for accreditation so they are in the process of standardizing all syllabi within the COB. She informed the council that they would insure that the contact information was added. Dr. Duchardt went on to state that she also noted that the civility statement used was geared toward a face-to-face class and suggested the college develop a version for its online courses. Proposal approved without opposition.

II. LOUISIANA SCHOLARS' COLLEGE

A. Add a new joint major program in Heritage Resources.

B. Add the following new courses for undergraduate credit:

- SGRK 3890 – Directed Study in Greek (1 to 4-1 to 4- 0).
- SMUS 3600 – History of African American Music (3-3-0).

Action: Dr. Pamela Simmons noted a discrepancy in the number of components listed on the syllabus for determining the final grade (4 versus 3 components). She questioned whether the list should include the final exam. Dr. Michael Cundall, responding for the LSC, indicated he would insure the discrepancy was corrected. All items approved without opposition.

III. DEPARTMENT OF LANGUAGE AND COMMUNICATION

A. Add the following new courses for undergraduate credit:

- COMM 1030 – Knowledge of the Communication Discipline (3-3-0).
- COMM 4220 – Organizational Culture and Communication (3-3-0).
- ENGL 3510 – Film Theory (3-3-0).
- ENGL 4210 – Literature of Conversion (3-3-0).

- ENGL 4240 – Local Color and American Humor Writing (3-3-0).
- ENGL 4610 – Theories and Practices in the Teaching of English (3-3-0).

Action: Dr. Pamela Simmons noted a discrepancy under the "Course Assignments" on the syllabus for COMM 1030. She pointed out the assignments listed in the provided table do not match the assignment descriptions that follow it. Dr. Simmons also pointed out the need for clarification of the tests and absences information under the "Make-up and Attendance Policy" section of the syllabus. Dr. Abney advised they would make the needed revisions. Dr. Barbara Duchardt noted a discrepancy in the font size of the syllabus for ENGL 4240 and the lack of citation information for the required text. Dr. James Crank, responding for the Language and Communication Department, indicated the revisions would be made. All items approved, with noted revisions, without opposition.

Lillie Frazier Bell 10/2/08
 Ms. Lillie Frazier Bell University Registrar Date

Thomas Hanson 10/2/08
 Dr. Thomas Hanson, Chair, Provost, and Vice President for Academic & Student Affairs Date

Randall J. Webb 10/06/08
 Dr. Randall J. Webb, President Date