



PART I TO BE COMPLETED BY EVALUATOR

Accessibility and Disability Support – Northwestern State University

PHYSICAL AND MEDICAL DISABILITY DOCUMENTATION REQUEST FORM

Student's Name: _____

Phone Number: _____ Date of Birth: _____

When did/will you start attending NSU? Semester _____ Year: _____

NSU I.D. Number: _____ NSU Email: _____

This student is requesting an auxiliary aid or service, academic adjustment, and/or other accommodations from Accessibility and Disability Support (OADS). In order to consider this request, as well as to ensure the provision of reasonable and appropriate auxiliary aids and services, university policy requires that a **qualified professional** provide current and comprehensive documentation. A qualified professional includes a licensed medical doctor or other qualified healthcare professional **who is not a family member of the student**.

- If it is a **visual disability**, the documentation must include the student's visual acuity (best corrected), a description of the effects of the visual problems, and a recommended font size for text when enlarged text is recommended as an accommodation.
- In addition to completing the form below, an audiogram completed by a licensed audiologist must also be submitted for students who are **deaf or hard of hearing**.

****** This form must contain ALL of the requested information below in order to apply for accommodations through OADS. ******

1. Diagnosis: _____

2. Date of Diagnosis: _____ Date of Last Contact with Student: _____

3. Provide a summary of the student's educational, medical, and family history that relates to the physical or medical disability (must demonstrate difficulties are not the result of other conditions, cultural differences, or insufficient instruction):



4. Describe the student's functional limitations (i.e., current and/or anticipated problems associated with the condition) in an educational setting:

5. List **current medication**, along with any **current side effects** that may impact academic performance:

6. Please indicate below the **RECOMMENDATIONS** you have regarding necessary and appropriate auxiliary aids or services or other accommodations to equalize the student's educational opportunities at NSU as justified based on the functional limitations indicated above.

Qualified Professional's Signature: _____

Printed Name & Title: _____

License or Certification Number: _____

Daytime Telephone Number: _____

Address: _____

Date: _____

Accessibility and Disability Support
Northwestern State University
NSU Box 5251
Natchitoches, LA 71497
Phone: 318-357-4460
Fax: 318-357-5926
Email: OADS@nsula.edu

PART II TO BE COMPLETED BY STUDENT



Accessibility and Disability Support – Northwestern State University

REQUEST FOR ACCOMMODATIONS

Student's Name: _____

Phone Number: _____ Date of Birth: _____

When did/will you start attending NSU? Semester _____ Year: _____

NSU I.D. Number: _____ NSU Email: _____

NSU enrollment for which you are requesting accommodations (check below):

NSU (Main Campus) NSU Leesville/Ft. Polk NSU Alexandria NSU Shreveport NSU Online

Dual Enrollment

I am requesting accommodations because I have been diagnosed with one or more of the following disabilities which functionally impairs my ability to perform in an academic environment (check all that apply):

Attention Deficit Hyperactivity Disorder (ADHD)

Learning Disability

Deaf & Hard of Hearing

Psychological Disability (specify): _____

Physical or Medical Disability (specify): _____

Temporary Disability (specify): _____

In the space below, please list and explain the reason for each of the accommodations you are requesting.

Signature of Student: _____ Date: _____

***Please note: OADS strongly recommends maintaining copies of any submitted documentation for personal records.**

CONSENT TO RELEASE

I, _____ (*student/incoming student*), understand that the



information contained in my record is confidential. However, I give my consent for

Office of Accessibility and Disability Support

to release to _____ (*parent, guardian, other*)

the following specific information: **DISABILITY AND ACADEMIC**

The above-listed information is to be disclosed for the specific purpose of

ACCOMMODATIONS and UNIVERSITY SUPPORTS.

This consent is subject to written revocation OR cancellation signature at any time except to the extent that action has already been taken upon this consent. All releases are done on roughly an annual basis regardless of any date changes to the form with all releases expiring at the end of the upcoming academic year.

Signature of Student/Client

NSU ID#

Date

I wish to cancel this Consent to Release effective

Date

Signature of Student/Client
