

### **CDC Welcome Letter**

Welcome to the NSU Marie Shaw Dunn Child Development Center. We are honored you have selected us to assist you in the education of your child. The center is a Louisiana licensed Tier III Child Care Facility and accredited by the National Association for the Education of Young Children. We want you to know that the teaching staff at the center provides parents and children with the best early learning experiences possible. Entering a new school can be a bit overwhelming for children of any age but especially for young children. Help us ease your child into their new environment by becoming familiar with the policies and procedures of the center. In the tabs on our website, you will find information about how the center operates. Please read this information closely and let us know if you have any questions or concerns. It is very important that all families follow the policies and procedures for the safety and care of the children.

Under the forms tab, you will find all the necessary paperwork that must be completed before your child may be fully enrolled. Returning children must have a **current folder** (each child needs updated intake forms each year). Supplies (gallon ziplock with extra change of clothing, rest mat, and blanket) need to be returned to the center on Thursday, August 10, 2021, during the Sip and See. **The CDC Sip and See will begin at 5:30 and end by 6:30 p.m.** This will give you a time to visit with your child's teacher, ask questions and let your child meet classmates. If you will be unable to attend please let us know so we can decide when to receive your supplies **before** August 10, 2021.

The center will be closed during the summer months. If you need to reach us about enrollment, have questions about the CDC Handbook, or have other concerns please leave a message on our voicemail (357-6860) or email ([stanfieldf@nsula.edu](mailto:stanfieldf@nsula.edu)). We are part of the **Remind** classroom announcement system. To join the CDC, go to the App Store, download the **Remind App** onto your mobile device, and send a text message to: **81010** Text this message: **@CDC20212**. You will begin receiving CDC reminders this summer! Enjoy your summer we look forward to seeing you in August.

Sincerely,

Faith Stanfield, Director

Marie Shaw Dunn Child Development Center

Northwestern State University