

QEP Executive Committee Meeting

October 31, 2016

Members present: Dr. Vickie Gentry, Dr. John Dollar, John Pearce, Reatha Cox, Drake Owens, Dr. Marcia Hardy

Meeting called to order by Dr. Gentry at 8:31 a.m.

1. Student community forums:

- a. Students (at large) – Tuesday, November 1, 2016 at 4:30 p.m. Cane River Room
- b. Students – SGA and SAB – Wednesday, November 2, 2016 at 2 p.m.

Reatha will have note cards for students to provide the following: name, email, phone number, classification, and major. John Pearce is arranging the SGA and SAB joint meeting. John will also post the announcement on the NSU Student Concerns Facebook page. Dr. Gentry will email the students regarding meeting times.

- c. Natchitoches Chamber of Commerce presentation – Wednesday, November 2, 2016
PowerPoint presentation at Lasyone's restaurant
 - d. Drake Owens will present to the Alumni and Foundation Board for comments and suggestions.
 - e.
2. Task Force Committee meeting – Friday, November 4, 2016 at 11 a.m. More information to come this week from Dr. Gentry.
3. QEP Title Design – the title design was discussed with several ideas presented. Reatha will discuss within her classes, John Pearce will discuss with his committee members, and Vickie will ask Dr. Collier's class to discuss ideas as well.
4. QEP Target Goal: - 3 high-impact experiential learning areas, (undergraduate research, capstone course, and internships) what will NSU's target participation rate be? This will be decided at a later date.
5. Time commitment for E. L. course: - currently most internships are not paid and do not have onsite supervision. Currently students are educated about the expectations of their degree program and the fact that most are unpaid internships. The committee agreed that there should be one faculty member per department in charge of all internships for their department.
6. Three teams: We will need 3 additional teams to serve the following needs:
- a. Proposal review team
 - b. Implementation team
 - c. Assessment team

Each time will be comprised of approximately 7 people. We will discuss the membership of these teams at the next meeting.

7. QEP website – Dr. Gentry will work with IT to create the QEP website. Jennifer agreed to update website with all QEP information.
8. Next meetings will be November 7, 2016 at 12: Noon and November 14, 2016 at 2:00 p.m.