

**STAT Minutes**  
**August 27, 2002**  
**Russell Hall, Room 122**

**Members Present**

SGA President, Natchitoches Campus: Stacie Cosby  
SGA President, Shreveport Campus: Denise Winiarski  
Scott Manguno, Student Representative, Natchitoches  
R.L. Johnson , Ft. Polk Student Representative  
Jessica Bell, Alexandria Student Representative

**Absent**

Greg Comeaux  
Dustin Matthews

**Guest**

Debbie Moore, NSU Employee, Shreveport Nursing  
Gary Ware, NSU Employee, Shreveport Nursing  
Dr. McCrory, NSU Employee, Information Systems

**Non-voting advisors**

Tracy Brown, NSU Employee, Telecommunications  
Jennifer Long, NSU Employee, Student Technology Fee Coordinator

The first STAT meeting was held in Russell Hall, Room 122 at 3:00 p.m. on August 27, 2002. Chairperson Cosby called the meeting to order, at this time she asked that each site provide names for roll call.

STAT Chairperson Cosby began the budget process by opening the floor, non-voting member Jennifer Long, presented the committee with packets on each project listed in the budget. At this time discussion began on the items for the FY 2002-03 annual budget.

**BUDGET AREA: Lab Development**

**Bossier Dorm Lab/Network** - \$30,023.20 (*Objective #1 and #3*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Student Union Lab Upgrade** - \$31,199.00 (*Objective #1 and #3*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Alexandria Student Lab Upgrade** - \$31,359.70 (*Objective #1 and #3*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**\*Color Copier** – (*Yearly leave/36 month lease*) \$3,000.00 (*Objective #1 and #3*) Chairperson Cosby discussed the color copier is a recurring expenses. Scott motioned, Denise seconded, there was no further discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Rapides Lab Upgrade/Network** - \$21,085.04 - (*Objective #1 and #3*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Sabine 1<sup>st</sup> Lab Upgrade Network** - \$916.24 - (*Objective #1 and #3*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Sabine 2<sup>nd</sup> Lab Upgrade/Network** - \$23,839.41 – (*Objective #1 and #3*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Sabine 3<sup>rd</sup> Lab/Network** - \$27,031.02 - (*Objective #1 and #3*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Lab Development Total: \$168,453.61**

#### **BUDGET AREA: Special Initiatives**

**\*University Grants** - \$180,000.00 (*Objectives #1 and 8*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Active Directory/Imail for students (+books)** - \$136,199.35 - (*Objectives #1 and 8*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**One Card System (Vending, Bill Acceptors)** - \$76,441.70 - (*Objectives #1 and 8*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Off Campus Initiatives** - \$4,376.00 – (*Objectives #1 and 8*) Shreveport campus: repair of clocks (\$2,000.00); Ft. Polk; document camera (\$2,376.00). Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Journalism Department Media Services Upgrade** - \$37,744.28 - (*Objectives #1 and 8*)  
Current Sauce equipment (\$9,520.00); NSU 22 equipment (\$21,013.00); Yearbook equipment (\$7,210.68). Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Special Initiatives Total: \$434,761.33**

### **BUDGET AREA: Operating Costs**

**\*Phone Line Charges** (*approved 1999*) - \$66,800.00 - (*Objectives #1 and 5*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**\*Lab Supplies** - \$10,000.00 - (*Objectives #1 and 3*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**\*Norton Anti Virus Software/License** - \$9,703.00 - \$9.25 per machine x 1049 (*Objectives #1 and 3*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**FAXs for SGA's/Coordinator + supplies** - \$1,343.86 - (*Objectives #1 and 3*) Stacie discussed the three FAX machines would be distributed to the Natchitoches SGA office, Shreveport SGA office and one of the Tech Fee Coordinator's office. Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Deep Freeze Software** - \$6,524.95 - (*Objectives #1 and 3*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**\*TechNet Subscription** – Tech Magazine - \$100.00 -- (*Objectives #1 and 3*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Operating Costs Total: \$94,472.06**

### **BUDGET AREA: MAINTENANCE**

**\*Workstation/Lab Supplies** - \$10,000.00 - (*Objectives #1 and 3*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**\*\*Service Contract for Student Dial-Up** (\$935.00 per month x 12 months) - \$11,220.00  
- (*Objectives #1 and 3*) Scott motioned, Denise seconded, there was no discussion.  
Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Maintenance Total: \$21,220.00**

**BUDGET AREA: Infrastructure**

**Shreveport Campus Network Upgrade** - \$25,271.16 - (*Objectives #1 and 5*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Boozman Dorm Network Upgrade** - \$86,595.84 - (*Objectives #1 and 5*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Watson Library Network Upgrade** - \$68,823.19 - (*Objectives #1 and 5*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Wiring for One Card System** - \$20,922.42 - (*Objectives #1 and 5*) Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Infrastructure Total: \$201,612.61**

**BUDGET AREA: Personnel**

**Non-Classified** – (*including benefits*) - \$85,000.00 – (*Objectives #'s 6 and 10*) - Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

**Lab Assistants/Coordinators** - \$141,000.00 – (*Objectives #'s 6 and 10*) - Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

Personnel Total: \$226,000.00

**Reserve** - \$200,000.00 - Scott motioned, Denise seconded, there was no discussion. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

All items listed on the budget were approved by STAT unanimously.

Chairperson Cosby discussed the student checkout that was approved in the previous year's budget. She informed the STAT committee students are allowed to check out the approved equipment for a period of 7 days. She expressed a concern about the possibility of damaged and cost of repair. To help off-set this cost she asked if STAT would approve a \$10.00 late fee. The fee and equipment would be handled through the system already in place at Watson Library. With this discussion she asked if STAT would approve the \$10.00 late fee. With no further discussion Scott motioned, Denise seconded. Approval of the late fee was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

The last item of the agenda was the approval of the Shreveport grant, which was originally approved with surplus money at the end of the fiscal year 2001-02. Denise SGA Shreveport President, discussed the vendors of the equipment had changed but not the concept. With no further discussion Scott motioned, Denise seconded. Approval of item was voted on in the following order: Scott, Denise, Jessica, R.L. and Stacie.

With no further discussion or announcements Chairperson Cosby adjourned the meeting at 4:30 p.m.

\*Recurring Expenses

\*\*New Recurring Expenses