



ACADEMIC CALENDAR COMMITTEE MEETING MINUTES

Student Services Center
Third Floor Conference Room
July 29, 2015
2:00 p.m. – 3:30 p.m.

Members Present:

Lillie Frazier Bell, Chair
Daphne Sampite
Connie Melder
Jennifer Kelly

Frances Conine
Donna Jones
Martha Koury
Greg Hogan

Laura Aaron for Pamela Simmons
Laura Jackson
Jana Lucky for Chris Maggio
Davina McClain

The Academic Calendar Committee meeting was called to order at 2:05 p.m., third floor Conference Room, Student Services Center, for the purpose of reviewing and making decisions to revise academic calendars for fall 2015, spring 2016, summer 2016, and fall 2016 semesters.

The following issues in reference to the fall 2015, spring 2016, and fall 2016 were thoroughly discussed by the Academic Calendar Committee and approved as indicated below:

- Changed Early Warning Six-Week grades to become due by the end of the 5th week of classes
- Changed Mid-term grades to become due by the end of the 8th week of classes
- Leave as is the final day to resign, from all 16-week classes with a grade of "W", drop 16-week classes with a grade of "W", or change from credit to audit (16-week only).
Action: All approved without opposition
- Leave as is the due date for candidate grades (except for change in reporting time 11:55 p.m. to Noon), and Last Day of Classes,
Action: All approved without opposition
- Change the due date for all grades from Thursday to Wednesday, (fall semester) and add a date for running Academic Standing to the calendar (the next day after all grades are due)
Action: All approved without opposition except one.
- Final exam schedule for fall 2015, spring 2016, and fall 2016 will essentially remain the same except for the following minor changes: Remove CHEM and SCLA group sections from the schedule. The Registrar's Office will verify with the Department of ENGL before removing the group sections for ENGL courses.
Action: All approved without opposition.
- No changes were made to the academic calendar for the 2016 summer semester.
Action: All approved without opposition.

ACADEMIC CALENDAR COMMITTEE MEETING MINUTES, cont.

- The commencement program will not contain the Degree Designation or approved major. The current format of the program will remain as is. Students' diplomas will contain the Degree Designation and the approved Degree Subject (Major) as mandated by the Board of Regents.
Action: All approved without opposition.
- The Office of the Registrar will follow the same format as approved for fall 2015, spring 2016, summer, 2016, and fall 2016 to prepare academic calendars for 2017 through 2020.
Action: All approved without opposition.

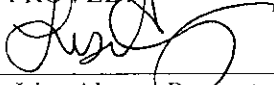
Other Issues:

- The Academic Calendar Committee made the following recommendations: Seek to find other options for candidate grades to become due on the last day of classes and not before the last day of classes; change the beginning of the semester to a Wednesday or Thursday instead of on Monday; explore ways to provide entertainment for students if the beginning date is changed for classes; and schedule final exams on Saturday if needed.
Decision: All approved without opposition.

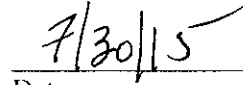
The meeting was adjourned at 3:30 p.m.

To implement the above recommended option by the Academic Calendar Committee for candidate grades to become due on the last day of classes and not before the last day of classes, the Office of the Registrar is requesting the University to approve for **unofficial** commencement programs to be printed at least one week before fall and spring commencement ceremonies. The names of students who are or not graduating may or may not be printed in the unofficial commencement program. Students who are not graduating will be notified by their academic deans, their names will be pull from the official certification listing, and they will not be allowed to march in the commencement ceremonies. The official listing will be on file in the Office of the Registrar.

APPROVED:



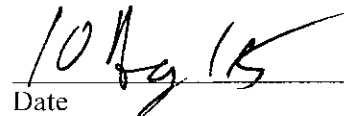
Dr. Lisa Abney, Provost and Vice President for Academic Affairs



Date



Dr. James Henderson, President



Date