How Do I Grade an Activity—Forum?

Login to Moodle and go to your course.

Find the forum that you want to grade and click on the link.

Notice that if you have tracking enabled, Moodle will alert you to unread posts.

When you are ready to grade the post, use the Maximum rating drop down menu and select a grade.

If you would like to add a comment, click on the “Reply” link and type your response.

A permalink allows you to link directly to a specific forum post so you can share it easily with others.

The grade will automatically transfer to the gradebook.