

Position Description

Position Title: Vice President for the Student Experience

Classification: Non-classified

Function of Work: Support the mission of the University by providing vision, leadership, and strategic direction in the area of student life and affairs

Supervision Received: President of Northwestern State University

Supervision Exercised: Dean of Students/Student Affairs, Admissions, Recruiting, Financial Aid

Qualifications: Doctorate and experience in Higher Education.

Responsibilities

- Support the mission of the University by providing vision, leadership, and strategic direction in the area of student life and affairs
- Articulate and model the division's student-centered philosophy
- Plan and implement learning-centered programs that promote student development and achievement
- Oversee division's budgets
- Lead the following departments: Dean of Students, Admissions, Recruiting, Financial Aid, Student Activities and Organizations, First Year Experience and Leadership Development, Judicial Services, Counseling and Career Services, Student Life, Student Activities Board, Student Government Association, Student Organizations, and Greek Life
- Oversee and formulate policies and procedures related to student life and experience
- Create and maintain a vibrant and exciting campus life to ensure students receive the best possible experience at Northwestern State University
- Engage in appropriate research and scholarly activities according to academic discipline and student life
- Attend and participate in retention, recruiting, student development and other activities designated by the President
- Maintain a collegial relationship with peers and colleagues in the University and the larger Natchitoches community
- Be a strong and effective advocate for students, and exercise a visible presence in the resolution of conflict in the division of Student Experience.