

# Position Description

**Position Title:** Counselor in Disability Support; Instructor

**Classification:** Unclassified

**Function of Work:** Assist with coordination of services for the individuals with disabilities

**Supervision Received:** Director of Disability Support

**Supervision Exercised:** Assigned staff

**Qualifications:** Masters in Counseling, Psychology, Special Education, Social Work, or related field. Experience with students with disabilities and experience in Higher Education desired.

## Responsibilities

- Serve as an assistant to and representative of the Director of Disability Support
- Implement the programs which promote and facilitate accessibility
- Schedule and Proctor Exams
- Network resources required for accommodations
- Participate in outreach activities
- Delivery of Disability Support program
- Serve on various NSU Committees
- Provide classroom instruction
- Advocate for disabled students on NSU campus and in the community
- Other duties assigned by Director