



**Hurricane Laura**  
**Modifications for Lost Seat Time**  
**09.15.2020**

In response to Hurricane Laura, the University cancelled 7 days of classes in order to facilitate the evacuation to safety, and safe return of students to campus. The University Registrar did an assessment of seat time, and found that we would be 150 minutes short in most class meeting times. In an effort to not disrupt our current Academic Calendar, and to maintain scheduled breaks, the following policies will be implemented in order to make up for this lost seat time:

1. 150 minutes will be made up in the *virtual environment*.
  - a. This allows for no alteration to our current Academic Calendar, due dates for candidate grades, final grades, or certification of candidates for graduation.
  - b. It also allows students to complete employment opportunities, maintain scheduled internship, clinical, or field experience hours, and utilize scheduled breaks for making up of hours missed during the Hurricane.
2. Course faculty will determine how missed material will be delivered and should, if additional assistance is needed, consult with their Department Head, Director, and Academic Dean. While most minutes will exist in the asynchronous mode, it is possible that, in smaller classes or skills-based classes, minutes can exist in the synchronous mode in the event they do not interfere with students' other scheduled classes and related activities.
3. All parties will ensure that academic integrity is maintained in course content delivery and assessment. Standards for content and assessment should adhere to a clear, consistent, and valid assessment system that ensures student success through clearly defined and identified standards-based knowledge, skills, and abilities. (*Referenced from the University of Louisiana System Board Policies and Procedures Memoranda, Chapter I, Academics; Section VII. Academic Programs*)
4. Every effort should be made to have these minutes completed before the Thanksgiving Holiday, November 23-28.

Several instructors have asked for specific guidance, or an example. To assist in those requests, the following is a simple example of how 50 minutes could be made up in the asynchronous mode. *This is merely an example; not a requirement:*

1. A 15-30-minute recorded lecture that outlines objectives, student learning outcomes, and presents content.
2. Assessment might include:
  - a. Submission of answers to questions that require understanding of the content and objectives in order to answer correctly;
  - b. A quiz that examines understanding in order to receive a passing score;
  - c. Project-based assignment that requires understanding of materials covered during the lecture, and requires synthesis of concepts utilized in a cumulative representation in the project.
3. Instructors would need to complete three of the above activities (or their agreed upon alternative) in order to make up for the 150 minutes of seat time.

**\* Draft 09.11.2020; update 09.13.2020; 09.14.2020; 09.15.2020**