KEY FACTORS DRIVING PHASE 2

- Follows all CDC, state, and regional guidelines
- Returns employees to work slowly and safely
- Mitigates the risk of resurgence
- Protects the most vulnerable
- All units should be prepared to adjust, including returning to a remote work environment, if the situation changes

PERSONNEL INCLUDED IN PHASE 2

Aside from essential personnel currently on campus, only other employees specifically approved by their respective Vice President may return to campus.

GOVERNING DIRECTIVES FOR PHASE 2

**Employees must maintain physical distancing and proper hygiene:**

- Wash hands often with soap and water for at least 20 seconds
- Use hand sanitizer, at least 60% alcohol, if soap and water are unavailable
- Avoid touching your eyes, nose, and mouth with unwashed hands
- Wear face coverings when the job or circumstances put you within 6 feet of others
- Increase frequency of cleaning provided by Red River Sanitors

**Anyone who has been exposed to COVID-19 must:**

- Stay home
- Notify their Supervisor of exposure
- Be cleared for return to campus

Any concerns regarding returning to campus should be directed to your immediate supervisor.

6/3/2020
GOAL: To return additional personnel to the campuses in a safe and controlled manner

OVERVIEW
• Vice Presidents will coordinate work schedules
• Limited access to buildings
• Gathering spots remain closed
• Employees must maintain CDC physical distancing regulations
• Face coverings should be worn by employees when the job or circumstances put them within 6 feet of others

Office Environments
• No in-person large meetings; virtual meetings are preferable; small group meetings can be held face to face if social distancing can be maintained
• Limit sharing of office supplies and equipment; if sharing is essential, all items should be disinfected before and after use

Academic Classrooms
• Online classes
• Nursing and Radiological Sciences residential classes will operate as scheduled
• Faculty continue to provide online instruction remotely

Camp and Events
• All on-campus camps and events are cancelled through June.

Residential Life
• Current status and operations remain unchanged

Dining
• To go operations maintained
• Iberville Dining Hall 11:30 - 1:00 Monday-Friday limited dine in

Student Activities
• WRAC open, limited hours and participation
• Rec Complex Golf Course open, limited hours and participation
• Rec Complex Swimming Pool, closed
• Union remains closed to users
• Counseling Services: 8 am - 3 pm M-Th; 8 am - noon Friday
• Health Services: 8 am - noon M-Th with nurse on call 12 pm - 5 pm; 8 am - noon Friday
• Post Office: M-F regular hours

Library and Labs
• Watson Library remains closed; responding to digital service requests only
• Russell Hall Computer Lab 8 am - 8 pm

Nursing, Shreveport, LA
Location: Nursing Education Center, Rooms 105 and 112
Hours: 8:00 a.m. – 5:00 p.m. Monday – Thursday, 8:00 a.m. – 12:00 p.m. Friday
Contact: Jennifer Long, 357-6482
Software / Information: Microsoft Office, Nursing CAI, Internet, Laser Printing
Lab Restrictions: myNSU account required, PaperCut Allotment

Fort Polk, Leesville, LA
Location: Bldg. 550, Room 125
Hours: 7:30 a.m. – 5:00 p.m. Monday – Thursday, 8:00 a.m. – 12:00 p.m. Friday
Contact: Martha Koury 337-392-3116
Software / Information: Microsoft Office, Internet, Laser Printing
Lab Restrictions: myNSU account required, PaperCut Allotment

Cenla Campus, Alexandria, LA
Location: England Airpark, Conference Room
Hours: 7:30 a.m. – 4:30 p.m. Monday – Thursday, 8:00 a.m. – 11:30 a.m. Friday
Contact: Jason Parks, (318) 484-2184
Software / Information: Microsoft Office, Internet, Laser Printing
Lab Restrictions: myNSU account required, PaperCut Allotment

Testing Center Hours
Below are hours of operation for Testing/Proctoring. Each campus has guidelines set in place for COVID 19.

Main Campus – Monday-Thursday 8 a.m.-1 p.m. and Fridays 8 a.m.-noon
Barksdale – Will not be testing/proctoring until Fall.
Cenla – Monday-Thursday 7:30 a.m.-4:30 p.m. and Friday 8-11:30 a.m.
Leesville – Monday – Thursday 8:30 a.m. and 1 p.m. only. Fridays 8:30 a.m. only.
Marksvile – Rotation each week – Monday-Thursday 8 a.m.– 4:30. p.m. and Friday 8 a.m.-noon. The next week will be Tuesday and Thursday 8 a.m.-4:30 p.m.
Shreveport Accuplacer/Nursing proctoring – Monday and Wednesday noon-4 p.m.
Shreveport General Ed Proctoring – Monday-Thursday 8 a.m.-noon.

If you have any questions, please email Star Hamous at starh@nsula.edu or testing@nsula.edu.

You must have an appointment to test. Wear a mask and practice social distancing.

NSU will initiate additional phases when stay-at-home orders are lifted or modified and an NSU presidential directive is given.

Any concerns regarding returning to campus should be directed to your immediate supervisor.
6/3/2020