

Northwestern State University Student Technology Q/A

What is a username and password?

Students use their University usernames and passwords to access online services. Students will find many services contained within the student portal which is called myNSU. These services include Moodle, NSUConnect and Microsoft Office 365. Students also use their usernames and passwords for access to computer lab services and wireless network access. All students receive a username and password. The username format is derived from the following convention:

first initial + up to 13 characters of last name + last 6 digits of Campus Wide ID (CWID)

Example: **vdemon456789** - Victor Demon with CWID 123456789

Usernames can be retrieved via: <https://my.nsula.edu> click on [Forgot Username](#)

The initial password will be **Demons + six digit date of birth - Example: Demons120184**. During your first login to myNSU, you will be asked to answer five (5) security questions and set a new password. You will need to remember your security question answers in order to reset a forgotten password.

What is myNSU?

myNSU is the student portal which provides a single sign-on to the following services: Moodle, NSUConnect and Microsoft Office 365. The portal also provides social interaction via communities and targeted messages from the University community.

How do I log into myNSU?

Log in to myNSU by visiting this link: <https://my.nsula.edu>

What is Moodle?

Moodle is the learning management software used by the University. Moodle contains all online courses and supplementary materials for face to face classes.

How do I access Moodle?

You can access Moodle via myNSU, <https://my.nsula.edu> or <http://moodle.nsula.edu/>

Where are my classes listed in Moodle?

Log in to Moodle, click on "Course List." Courses will appear under Course Overview.

Where can I find tutorials about Moodle?

<http://ensu.nsula.edu/moodle-orientation/>

What are the computer system requirements for Moodle?

Please visit <http://helpdesk.nsula.edu/> and consult the Moodle compatibility section.

What is my student email address?

A student email address incorporates the username and @nsula.edu

Example: **vdemon456789@nsula.edu**

How do I access my student email?

You can access email via myNSU <https://my.nsula.edu> or <https://office365.nsula.edu>

How do I connect to the wireless on campus or receive my email on a mobile device?

<http://helpdesk.nsula.edu> and consult the System Tutorials section.

Is internet available in University Place and University Columns?

Northwestern does not provide internet service to University Place or University Columns. Please contact the front office of either location for information about wireless or Internet service.

Where are labs located on campus?

Visit this link for computer lab locations: <http://studenttech.nsula.edu/Labs/>

Please visit the following websites for further information and tutorials that may be beneficial:

<http://ece.nsula.edu>

<http://helpdesk.nsula.edu>

What about access to myFiles and iMail?

SkyDrive Pro will replace your myFiles. Students will be able to access their SkyDrive Pro via the Office 365 web interface. Students can continue to access myFiles through myNSU – **BUT myFiles will be removed, along with all material on December 20, 2013.** Please remove any or all files you deem important by this date.

iMail will be available until December 20, 2013. Students will have access to iMail through myNSU. If you wish to migrate any of your old iMail messages, please consult the student help desk website for directions on how to migrate your iMail message to Office 365.

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