

STUDENT RECITAL FORM

Northwestern State University

1. Enrollment and Fees.

_____ [last day to add]

Students should enroll for MUS 5720 for graduate recital, MUS 4720 for senior recital, or MUS 3720 for junior or half recital. If you are enrolled, the recital fee is assessed with your scheduled fee payment. If you are NOT enrolled for recital, pay the \$15 fee at the Cashier's Office and attach receipt to this form.

2. Accompanist.

_____ [end of 3rd week]

Secure an accompanist. You may secure a private accompanist on your own, or submit music to Dr. Fitenko. Either way, you must pay this accompanist, at a mutually agreeable rate and due date. This will often depend on the difficulty of your music.

3. Submit Date.

_____ [end of 4th week]

Submit 3 choices of dates/times that are acceptable to you, your accompanist, your collaborators, and your family. The School of CAPA will make every effort to honor your first choice, and will prioritize based on these descending levels: graduate degree recitals, senior degree recitals, non-degree (for credit) graduate or senior recitals, junior recitals, then non-credit recitals. The Recital Coordinator will schedule the date of the recital into the CAPA calendar. Recitals may be given, pending hall availability, on a date when classes are in session (or a weekend between class session dates) at the following times: 5:00 TR, 3:00 Sat/Sun; 5:00 Sat/Sun; 4:00 MWF, or 6:00 MWF.

1st choice _____ 2nd choice _____ 3rd choice _____
[include date and time]

[accompanist's signature]

[date]

[2nd accomp. or collaborator's sig.]

[date]

4. Recital Preview.

_____ [No later than 2 weeks prior to recital]

All pieces that will be performed during the recital must be presented for a hearing. This includes chamber pieces. Studio Teacher and two other music faculty members must be present.

Please attach the three Recital Preview Forms with signatures and an indication of Pass/No Pass.

5. Program.

[2 weeks pre-recital]

Students should submit their program to studio teacher for approval. Studio teacher will proofread, make corrections as necessary, and forward to the departmental secretaries no later than 10 days prior to recital.

6. Dress Rehearsal.

[1-3 days pre-recital]

Dress rehearsal will be tentatively scheduled at the time of scheduling the recital. If the hearing is approved, then dress rehearsal time will be firmed up and may proceed. The Recital Coordinator will reserve the date of the dress rehearsal into the CAPA calendar.

7. Recital.

[the big day!]

Student recitals are not allowed to begin early or to last more than 90 minutes. For degree recitals, three faculty members, including the studio teacher, should be in attendance. If a faculty member cannot be in attendance, they may report a grade based on an audio or video recording, no later than one week after the date of the recital. Students and sponsoring faculty should ensure that the Recital Hall is clean and secure (check all doors) after the recital, with stage cleared and lights turned off!

8. Recital Committee Forms. –for credit recitals only

[one week post recital]

Studio teachers will collect Recital Grade Forms from faculty members and submit the grade for the recital. Recital Preview Forms and Recital Grade Forms should be deposited in the student’s permanent records file in the CAPA office.

Please sign:

I, _____, understand the recital policy at Northwestern State University and agree to abide by this policy in order to perform a recital on the NSU campus.

Student Date

Major Professor Date

Recital Coordinator Date